

**ROYAL ARCH RITUAL**  
**HAND BOOK**



Compiled by the Grand Chapter  
RITUAL COMMITTEE  
1977

## FOREWORD

In 1972, your Ritual Committee published a suggested set of instructions for floor work in conferring the Capitular Degrees. Subsequently the Committee printed some hints for effective ritual work.

There was also in print a pamphlet of a suggested ceremony for the formal reception of Distinguished Royal Arch Masons.

Realizing the difficulty of trying to keep together a number of separate instructions, the Ritual Committee has put together in this one volume all the suggested instructions previously published.

In addition to these instructions, a list of proper titles for distinguished Masons and an outline of proper introduction has been included in order to avoid embarrassment and at the same time to give proper recognition to those of our members who have been honored by their peers to high offices in the fraternity.

It is the hope of the Committee that this pamphlet will be of value to all members

### GRAND CHAPTER RITUAL COMMITTEE

Leonard V Bowers, PGHP, Chairman  
Woodrow W Blunt, PHP  
Bert W. Casselman, PGHP  
Ernest C. Cottle, PHP  
Lloyd P Sharp, PHP  
Gene M. Zinn, PHP

## HINTS FOR EFFECTIVE RITUAL WORK

---

1. Learn the part thoroughly.
2. Practice repeatedly aloud—speaking clearly and distinctly.
3. Bear in mind that if the candidates cannot hear or understand you, both your and their time is being wasted.
4. Face the candidates when giving your part. Never turn your back on them. You are doing the work for their benefit, not the spectators.
5. If you do not know how to pronounce a word, or do not know the meaning, look it up in the dictionary or in the pronouncing vocabulary of your ritual. Remember the candidates are not stupid and many will know if you mispronounce a word.
6. Learn your part so that it will come naturally and with feeling—don't just mouth words.
7. Don't "ham" your part. You're not doing Macbeth. Sincerity is one of the finest arts in ritual work.

8. When individual parts are learned, practice with the entire cast. Be sure every participant knows what he is to do, when he is to do it and where he is to go. Nothing can detract from the work more than a confusion in the midst of a scene.
9. Have alternates prepared to do the parts in the event one of the cast is unable to be on hand.
10. If you have a part and can't come, for goodness sake let someone know before time to confer the degree.
11. Clean and good conditioned robes and uniforms should be the first order of business for any ritual work. It's better to do without a robe than to wear one ripped up the back or without fastenings, dirty, with holes or other defects. You are presumably portraying nobility or the servants of nobility and you know they would not be wearing such outfits. Keep them in repair! It is much cheaper to fix them than to buy new ones.

All in all, first impressions are the most lasting, and if you hope to have your new member return and/or want to participate in the work, it is your duty to give him the best ritual possible and only by practice can this be done.

# INSTRUCTIONS RELATING TO THE FLOOR WORK

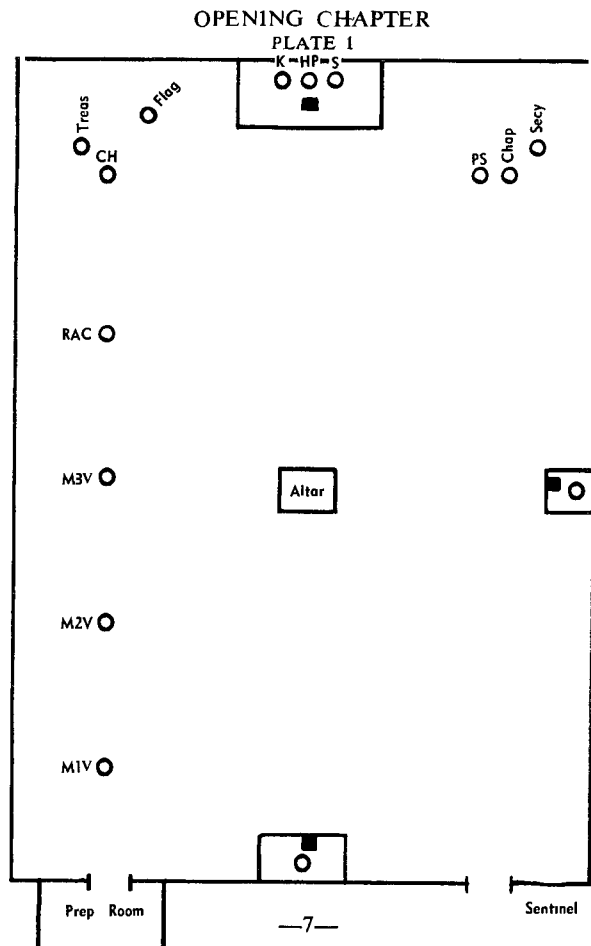
## OPENING ROYAL ARCH DEGREE

In setting up Chapter for Royal Arch opening. See plate 1.

1. Sound of gavel by HP is signal for all to be seated.
2. Salute is given before officer speaks. HP does not return salute. CH will return salute of RAC.
3. There are no raps to seat officers as individuals.
4. When HP says, "Comp. RAC", RAC rises, side steps to right, salutes HP and responds. After order given, RAC makes right face, steps out on left foot and makes square turns on regular line of march to outer door.
5. In purging Chapter, RAC makes same moves as in (4) except makes left face and starts out on left foot, making square turns around room.
6. In responding to HP, CH rises, takes step to left with left foot and faces south, turning head slightly to left towards HP. When he receives orders, face west.
7. CH remains standing while RAC performs various duties ordered by him.

8. When officers called up, all except Grand Council rise. When addressed, Veils side step one step to right, salute and respond PS makes step to right with right foot and faces north turning head slightly to right toward HP. PS faces west after response. CH turns as in (6).
9. In calling companions to assemble about the altar, CH takes one forward step on left foot then square corners to one step west of altar and makes an about face. Gives one rap with foot All four Veils right face in unison. All salute CH then faces east, back steps if necessary so he will close rectangle in west, then gives three raps with foot and gives orders to Companions
10. PS and RAC designate east ends of lines Masters of Veils close on RAC with Treas next to MIV on north side PS, Secretary and Companions on south side Companions may also be on north side west of Treasurer.
11. Chap places himself in line on south side as nearly opposite altar as possible On command from HP, "Comps, you will form chain . . ." Chap. goes to altar and kneels on command from HP. After Comps arise, Chap. resumes his station in the line.
12. In forming groups of three, CH should start on northeast side When all formed on north side, go to southeast side and designate groups. CH should not report to HP until he is sure groups are properly formed CH keeps himself facing HP.

- 13 After CH reports groups are formed, Grand Council forms triangle and proceeds with communicating.
- 14 In communicating Word, Comp. with highest rank in group starts, otherwise Companion facing east will start
- 15 Break groups immediately after Word communicated. Grand Council all turn right and return to east.
- 16 After Chapter declared open and signs given, King and Scribe face toward each other at pedestal and remain so while raps are given When HP completes his raps, both resume former positions
- 17 In attending at altar and informing Sent PS steps out on right foot. RAC steps out on left foot, both making square turns. After altar is prepared. PS walks to right and waits for RAC. Both return to ends of lines and side step into line. HP raps Chapter to seats.
18. All officers resume stations and remain standing until CH reaches his station, then all sit together



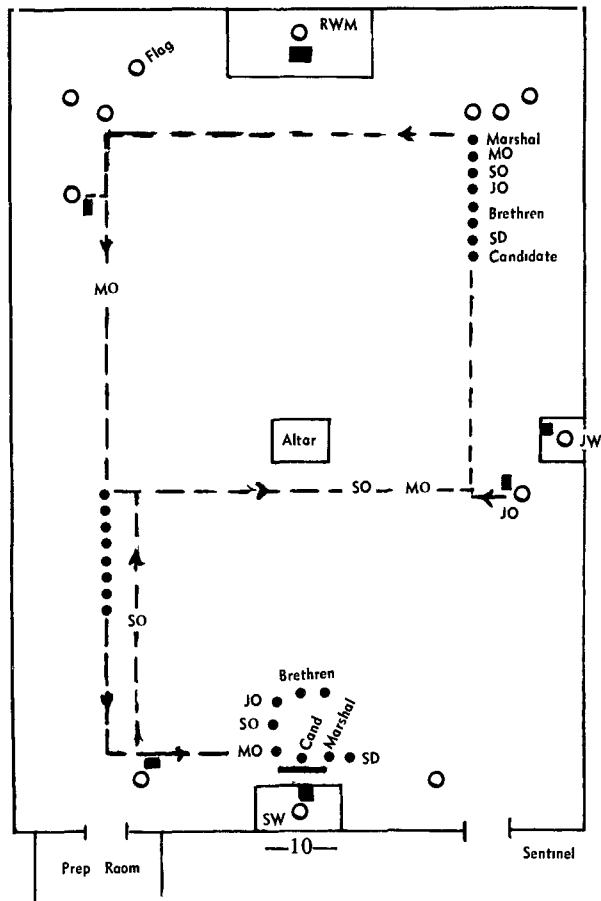
## MARK MASTER DEGREE — First Section

1. Master Overseer's station should be placed far enough east of altar so SD and Cand. will not go in front of it on first trip.
2. If more than one candidate, all should be instructed at once per SD lecture, page 8 of ritual.
3. Be sure all candidates have the sign of a Fellowcraft before entering.
4. If have several candidates, all but one may be seated on north side of lodge room and one candidate used to exemplify.
5. SD should instruct cand. to stay about six feet behind him in passing Overseers.
6. Overseers do not rap in response to alarm of SD and Cand.
7. When MO calls SO and JO to east, he raps, they rise, he gives command, they start together on left feet, meet on north side and march abreast to MO station. JO takes one additional step and faces MO.
8. Stone is heaved over as follows: each Overseer grasps stone with both hands; stone is raised vertically three times. On third time SO and JO release stone and MO makes motion of heaving it over his left shoulder. He then lays stone on floor or other convenient place.
9. Procession formed per ritual, line 17. page 10. Mar stations himself at south in front of lattice window, sword drawn, SD at right of Mar. MO, SO and JO receive pay and continue around behind Cand. See plate 2.
10. When Cand conducted from SW apartment to RWM in east, procession goes down north side of room as follows: Mar. with Cand. on his left grasping right wrist of Cand SD, MO, SO, JO. When reach point in east about five feet from bottom step, SD steps to right of Mar. so Cand, Mar and SD are abreast. When get in front of RWM, left wheel so SD on south end of line. See plate 3
11. To leave east, MO and Cand. step out one step and column left side by side to prep room. SO and JO step out and column left twice and continue to stations. SD and Mar go direct to their stations. All remain standing until JO reaches his station then all seated together. See plate 4.

# MARK MASTER — First Section

No. 9

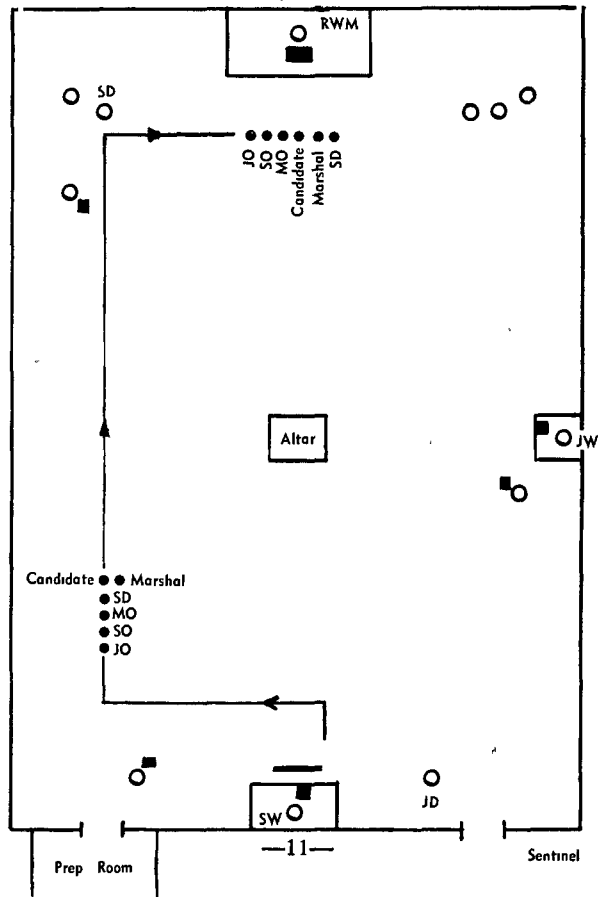
PLATE 2



# MARK MASTER — First Section

No. 10

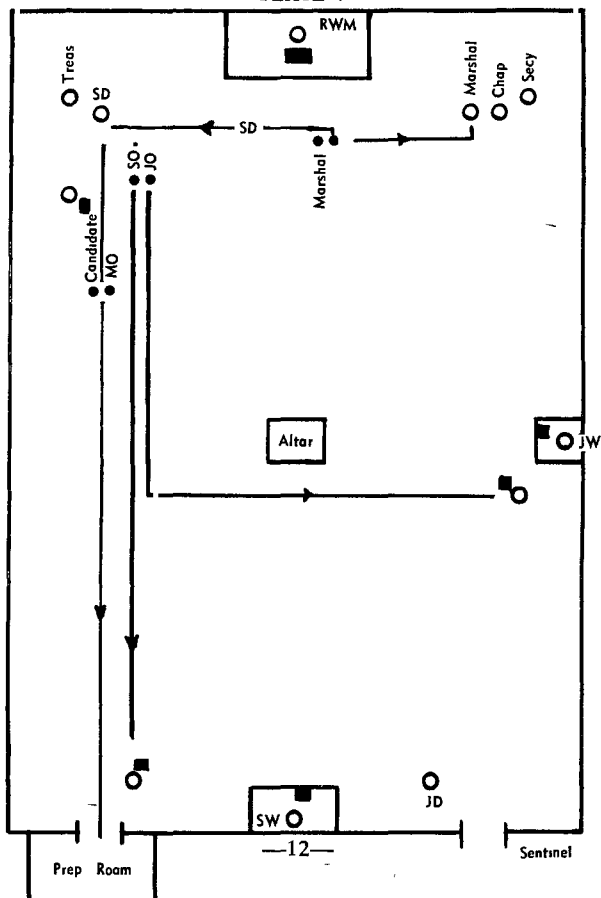
PLATE 3



# MARK MASTER — First Section

No. 11

PLATE 4



# MARK MASTER DEGREE — Second Section

1. All floor movements like Blue Lodge except when SD goes to door of prep. room to receive candidates, JD rises and takes chisel and mallet to line of march, hands to SD and receives them from him and falls in at end of line MO closes door and following SD and cand drops off at his station JD continues behind SD and cand. places chisel and mallet on RWM pedestal and continues to his station
2. At altar, oblong square formed as in lodge. On north side MO, SO and brethren on south side Jo, Mar. and Chaplain JW at south end of altar with brethren filling in SD goes to northwest corner of lines, JD goes to southwest corner. SW in center at west After Cand assents to ob SD and JD come to altar and assist, Wardens move toward altar as in lodge After cand. kneels, SD and JD return to original locations After ob. Wardens return to original locations, SD and JD return to cand SD produces quarter.
3. When RWM returns to east and raps to seat lodge SD conducts cand. to north side of room and starts to his station (Confusion). When RWM addresses SW, all resume stations
4. When Overseers approach east, SO moves east, JO moves north, meet and march abreast to where MO joins them, then make right flank to position in front of RWM, JO on south then SO and MO.



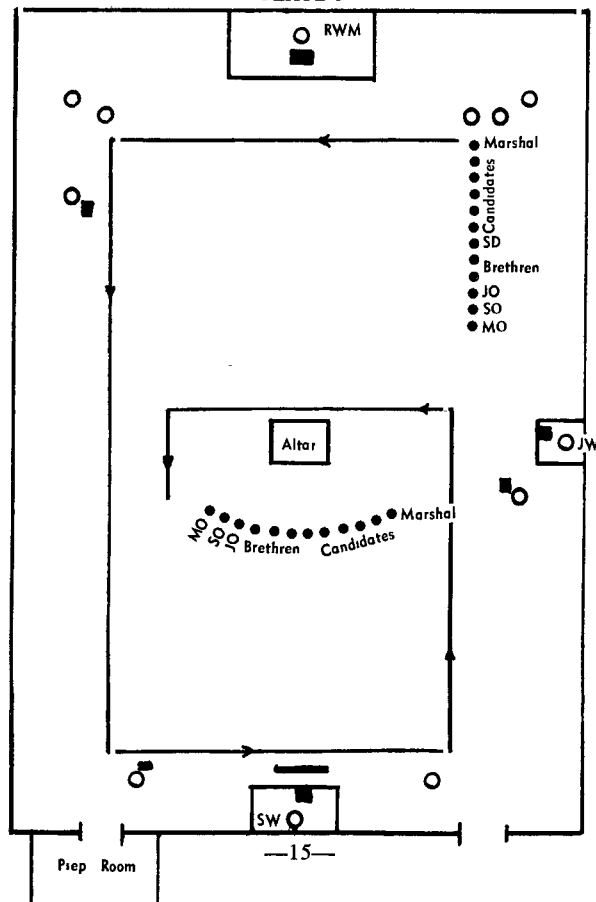
5. When return with keystone, come in same order.
6. When Overseers return to stations, go single file to north line of march then three abreast. MO dropsoff, others return to stations same as before.
7. Receiving pay, line of craft as per ritual, page 23.
8. Mar. receives pay and continues around room all following. When west of altar, halt group and make inquiry as to pay. See plate 5.
9. RWM reads from Bible in east.
10. Mar. collects surplus coins from members and returns them to SW. All are seated and RWM closes.

NOTE. IF ONLY ONE CANDIDATE IS USED TO EXEMPLIFY THE DEGREE. MARSHAL PASSES OUT COINS TO CANDIDATES WHO ARE SEATED.

## MARK MASTER — Second Section

No. 8

PLATE 5



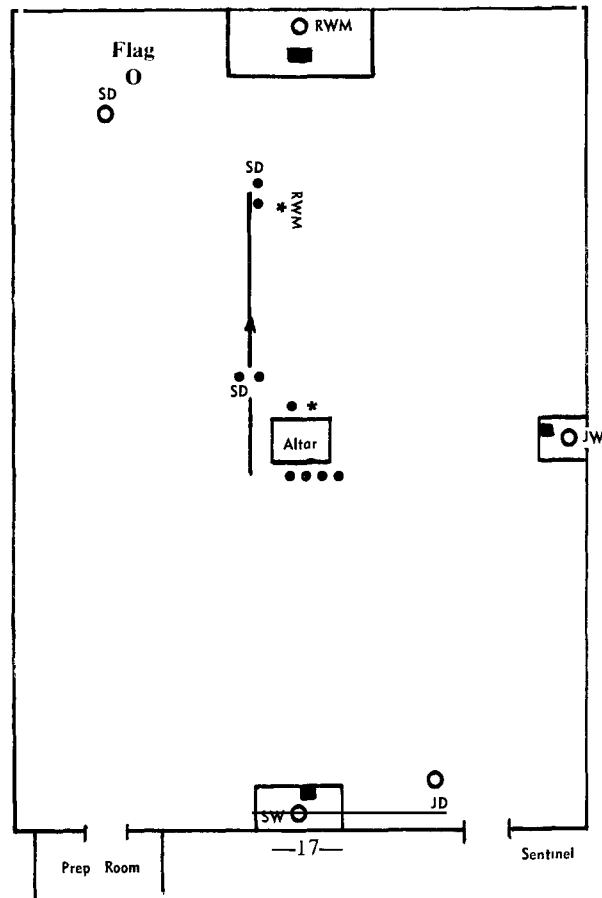
## PAST MASTER DEGREE

- 1 SD conducts cand from prep room to altar without alarm.
- 2 After RWM raps up lodge, officers form oblong square same as Blue Lodge SD about faces, goes to west behind SW, thence to northwest corner. SW takes position in line with RWM. JD takes position on south corner opposite SD JW takes position south of altar As RWM approaches altar for ob SW takes position behind cand. JW takes one step toward altar As RWM goes back toward east, Wardens resume original positions. Deacons come to the altar on each side of cand
3. When RWM reaches his station he gives one rap to seat all except SD and candidates
- 4 On command, SD escorts a candidate to the east by way of the north. He is invested with jewel then RWM and SD escort cand to east SD goes to his station and is seated. Other candidates remain behind altar. See plate 6
5. RWM divests cand of previously invested items and at cue, "Freemasonry takes men by the hand." RWM takes cand by left arm and conducts him to east side of altar, finishing ritual and places him west of altar for charge
6. After charge, SD takes charge of candidates. RWM closes lodge

## PAST MASTER

No. 4

PLATE 6



## MOST EXCELLENT MASTER DEGREE

### First Section

- 1 Floor work same as Blue Lodge except when SD goes to door of preparation room to receive cand JD rises and takes keystone to line of march, hands to SD, receives it from him and returns directly to station Marshal closes the door
- 2 When SD and cand halt at JW station SD steps forward one step, faces east and recites ritual

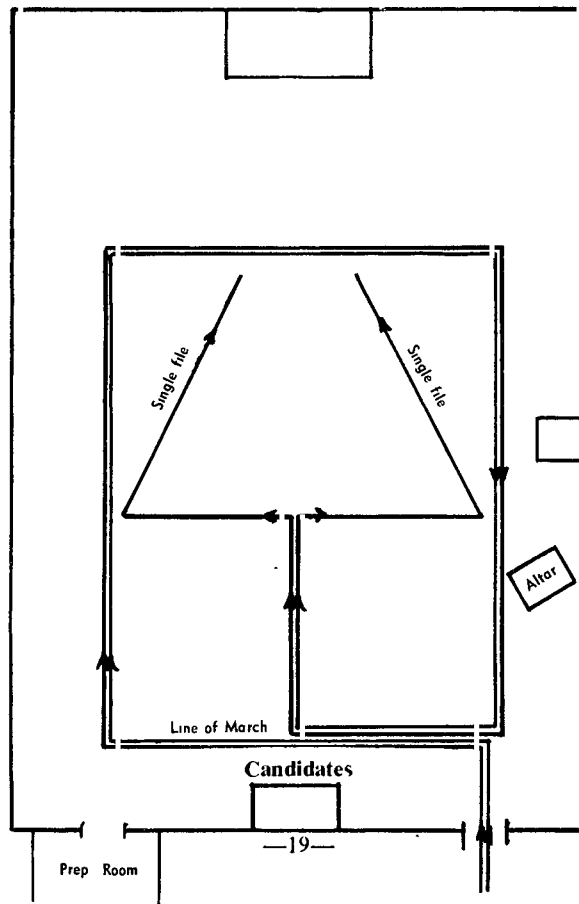
## MOST EXCELLENT MASTER DEGREE

### Second Section

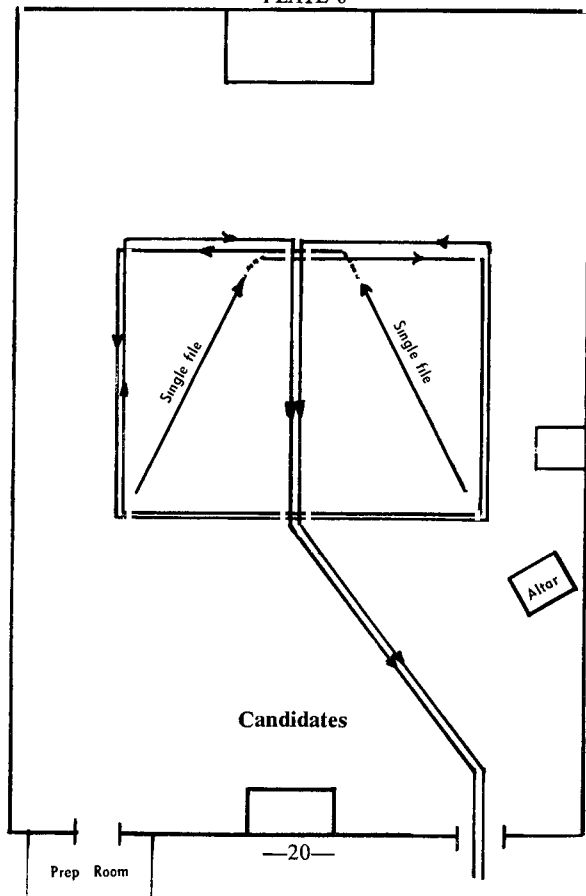
- 1 Seats are provided for candidates, preferably in the west where ceremonies can be best seen
- 2 Stage is set according to arrangement of room and paraphernalia available in individual lodges See instructions pages 49 and 50 of ritual
3. Prologue is given candidates seated in places provided in (1)
4. Line of march for all three processions shown on Plate 7.  
Exit of processions shown on Plate 8

## MOST EXCELLENT MASTER ENTRANCE No. 4

PLATE 7



**MOST EXCELLENT MASTER — Exit**  
**No. 4**  
**PLATE 8**



5. First procession — Order of March — SD and JD act as Marshals.

|    |       |                       |
|----|-------|-----------------------|
| SD | JD    |                       |
| O  | O     | Craftsmen in suitable |
| O  | O     | clothing as many as   |
| O  | O     | available.            |
| O  | O     |                       |
|    | MO SO | Keystone on litter if |
|    | JO    | available.            |
| KS | HKT   |                       |

When procession reaches east, Overseers march down center of room with keystone. KS and HKT march down center and place themselves at head of each line. On orders, Overseers place keystone in space provided in arch and take places on each side in line KS and HKT advance in front of arch for dialog KS and HKT remain in east while others retire for holy vessels. In marching out, procession forms in twos.

## 6. Second procession — Order of March

| HP                 |         |               |
|--------------------|---------|---------------|
| Acolyte            | Acolyte |               |
| SD                 | JD      |               |
| O                  | O       |               |
| O                  | O       |               |
| O                  | O       | Other crafts- |
| O                  | O       | men as avail- |
| O                  | O       | able.         |
| Craftsmen with     |         |               |
| holy vessels, etc. |         |               |

Acolytes, if used, are the assistants of the High Priest. When procession reaches proper place in east, HP and acolytes go into Holy Place. Acolytes receive holy vessels from the craftsmen and place under direction of the HP. If Acolytes not used, craftsmen bring the holy vessels into Holy Place same as above.

Marshals lead this procession out to get the Ark of the Cov. HP and Acolytes remain in east

## 7. Third Procession — Order of March.

| SD | JD  |                                                     |
|----|-----|-----------------------------------------------------|
| KS | HKT |                                                     |
| O  | O   | Ark borne on<br>shoulders of<br>four crafts-<br>men |
| O  | O   |                                                     |
| O  | O   | Craftsmen as<br>available                           |
| O  | O   |                                                     |

When procession arrives at east, bearers of Ark come down center of room and halt. Acolytes come down and take Ark into Holy of Holies where placed in proper position under direction of HP with appropriate reverence. Bearers take places in lines on both sides.

8. After altar is placed, KS and HKT go to west facing candidates. KS recites Dedication, page 52 of ritual. KS stands during prayer Cast remains standing during prayer until fire from heaven when all prostrate themselves and recite, "For he is good . . "
9. Cast remains seated in room during lecture and charge then march out same as before.

### ROYAL ARCH MASON DEGREE

- 1 Reception and movement of candidates to be handled per instructions pages 69 through 74 of ritual.
2. Some chapters break the lecture into two parts. If this is done, the first section should be given after the obligation. PS causes all candidates to be seated during this section. At the cue, "and by making themselves known by the words given by God unto Moses at the burning bush." PS takes three candidates and begins his lecture and journey.
3. Candidates conducted through the veils and all other movements to the discovery per instructions in the ritual.

## SUGGESTED CEREMONY

### Formal Reception of Distinguished Royal Arch Masons

\* Indicates gavel      % Indicates response

Sent: \*\*\* \*\* \*

RAC. E H P, %. There is an alarm at the outer door.

HP. You will ascertain the cause of the alarm.

RAC. \*\*\* \*\* \* Opens door

Sent M E. Comp , Grand  
High Priest of the Grand Chapter of Royal Arch  
Masons of the State of Missouri, desires admis-  
sions

RAC: Closes door, faces H P and reports from door  
E H P, M. E. Comp. . . . . ,  
Grand High Priest of the Grand Chapter of Royal  
Arch Masons of the State of Missouri, desires  
admission.

RAC remains at door

HP Comp. C H, %. You will perform that part of  
your duty which requires you to preside at the  
introduction of strangers among the workmen

CH goes to Altar, salutes HP and continues to  
outer door, making all turns on the square RAC  
opens door, allows CH to pass out and closes it  
again As soon as door is closed HP continues

HP: The officers will assume their respective places for the reception of distinguished Royal Arch Masons.

M1V and M2V, M1V leading, will proceed to a position in the west, about five feet from steps and about twelve feet apart, facing east. M3V and PS will assume corresponding positions in the east, facing west. When the officers are in position, HP continues.

HP: Companions, you will form parallel lines between the officers.

HP, K and S will descend and fill in east end of oblong square, M1V and M2V will sidestep inward one step each. When formation is completed, RAC will open door and say

RAC: You will enter.

After CH and GHP have entered, RAC closes door, gives one rap, answered by one rap by Sent and follows CH to a position between M1V and M2V, completing oblong square.

CH: CH and GHP proceed through opening in west to Altar where CH may use his own language to present GHP, or may use the following.

E. H. P., it gives me pleasure to present M. E. Comp . . . . . Grand High Priest of the Grand Chapter of Royal Arch Masons of the State of Missouri.

PS: Advances one step, faces west and says  
Companions, the Grand Honors.  
Returns to position

HP: Advances to Altar, extends hand to Grand High Priest and issues such words of greeting as he may deem appropriate, conducts Grand High Priest to the east, invites him to preside and tenders gavel

for his use. K and S follow HP and GHP to the east; CH goes to west end of north line as HP and GHP leave the Altar.

When Grand High Priest seats chapter, officers and companions return to seats, officers remain standing at stations until all are in position and are seated as a unit, using CH as a guide.

If other distinguished companions are to be received, their introduction should be performed before Grand High Priest enters chapter room. They may be presented at the altar by an assistant to the CH, and they may be presented in a group. When such introductions precede the reception of the Grand High Priest, the original alarm at the door should include, "accompanied by Grand Officers", or "accompanied by distinguished Royal Arch Masons" and only one alarm is necessary. Following their greeting, they should be placed in parallel lines near the altar and inside the lines formed by the companions. They are not entitled to receive grand honors for only the Grand High Priest, or his personal representative is so entitled.

There are occasions when officers from other Masonic bodies may visit, officially, a chapter of Royal Arch Masons. He is entitled to the title which he holds in a Chapter. If the visitor should be the Grand Master of Masons and had never held a Chapter station, he would be introduced as

Companion John Smith, Most Worshipful  
Grand Master of the Grand Lodge A. F.  
& A. M. of the State of Missouri.

Should he be a Past High Priest, his title would be "Excellent Companion John Smith . . ." In the rare event that he would be a Past Grand High Priest, his title would be "Most Excellent Companion John Smith. . . ."

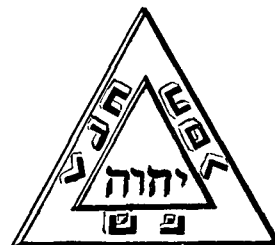
Should the visitor be the Grand Master of the Grand Council, his Chapter titles would be as above, that is, "Companion", Excellent Companion" or Most Excellent Companion" John Smith, Most Illustrious Grand Master of the Grand Council Royal and Select Masters of Missouri.

Should the visitor be the Grand Commander of Knights Templar, the same preliminary titles as to the Chapter would apply, i e "Companion", "Excellent Companion", or Most Excellent Companion" John Smith, Right Eminent Grand Commander of the Grand Commandery of Knights Templar of the State of Missouri".

There has been some misunderstanding as to the proper titles for Grand Officers of the Grand Chapter These are as follows

Grand High Priest—Most Excellent Companion  
 Grand King—Right Excellent Companion  
 Grand Scribe—Right Excellent Companion  
 Grand Treasurer—Right Excellent Companion\*  
 Grand Secretary—Right Excellent Companion\*  
 All other Grand Officers—Excellent Companion

\*Should the Grand Treasurer or Grand Secretary also be Past Grand High Priests, their titles would be Most Excellent.



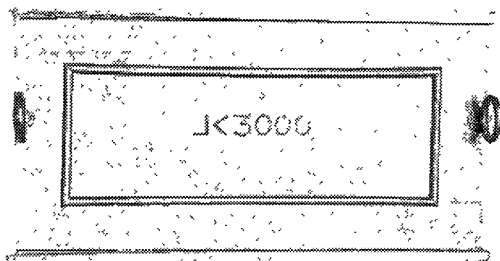
Cut 1.

The Triangular Plate of Gold,  
 with the proper inscription  
 This plate should not be less than five nor more  
 than seven inches on each side.

# CORRECT LETTERING FOR ARK

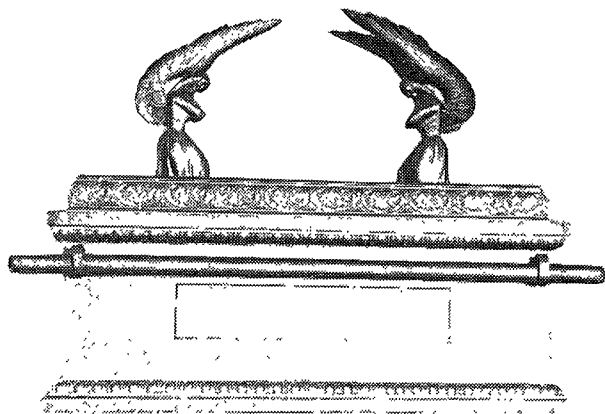
| Front.   | Back. | Right end. | Left end. |
|----------|-------|------------|-----------|
| ⌋ < 3000 | ⌈ > ⌋ | ⌈ > ⌋      | ⌈ > ⌋     |





Cut 2.

The Royal Arch Ark, or Ark of Imitation  
Has inscriptions on ends and sides, but none on top,  
where the triangular plate rests.



Cut 3.

The Ark of the Covenant, to be used in the M. E. degree  
only. This Ark has no inscription upon it.