

CONSTITUTION and BY-LAWS

OF THE



CHICAGO, ILLINOIS
AS AMENDED 1930

The Charter
Constitution and By-Laws
of the
Supreme Conclave True Kindred

Governing
The Supreme Conclave, Grand Conclaves
and Subordinate Conclaves

CHICAGO, ILLINOIS

AS AMENDED, 1929

Certificate Number 5156
STATE OF ILLINOIS
OFFICE OF
THE SECRETARY OF STATE

*To All To Whom These Presents Shall Come—
Greeting*

I, William J. Stratton, Secretary of State of the State of Illinois, do hereby certify that the following and hereto attached is a true photostatic copy of Articles of Incorporation and amendment thereto of the Supreme National Conclave of True Kindred, the original of which is now on file and a matter of record in this office.

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of the State of Illinois, Done at the City of Springfield this 5th day of December A. D. 1929.

(SEAL)

WILLIAM J. STRATTON
Secretary of State

STATE OF ILLINOIS
DEPARTMENT OF STATE
JAMES A. ROSE, *Secretary of State*

To All to Whom These Presents Shall Come—Greeting

Whereas, a CERTIFICATE, duly signed and acknowledged, having been filed in the office of the Secretary of State, on the 15th day of December A. D. 1905 for the organization of the "Supreme National Conclave of True Kindred" under and in accordance with the provisions of "AN ACT CONCERNING CORPORATIONS," approved April 18, 1872, and in force July 1, 1872, a copy of which Certificate is hereto attached.

Now, Therefore, I, James A. Rose, Secretary of State of the State of Illinois, by virtue of the powers and duties vested in me by law, do hereby certify, that the said "Supreme National Conclave of True Kindred" is a legally organized Corporation under the laws of this State

In Testimony Whereof, I hereto set my hand and cause to be affixed the Great Seal of State. Done at the city of Springfield, this 15th day of December, A. D. 1905, and of the Independence of the United States the one hundred and 30th

(SEAL)

JAMES A. ROSE,
Secretary of State.

STATE OF ILLINOIS, }
COUNTY OF COOK. } ss.

To James A. Rose, Secretary of State:

We, the undersigned, Louise C. Shauer, Helen A. Beckwith, Elizabeth McKeown, Mary E. Squire, citizens of the United States, propose to form a corporation under an act of the General Assembly of the State of Illinois, entitled "An Act Concerning Corporations," approved April 18, 1872, and all acts amendatory thereof; and that for the purposes of such organization we hereby state as follows, to-wit:

First: The name of such corporation is "Supreme National Conclave of True Kindred."

Second: The object for which it is formed is to continue, carry on and extend the work commenced by the National Conclave of True Kindred, organized in the State of California on the 29th day of June, 1894, and to extend the principles of fraternal love, relief and truth among the true kindred of the Masonic fraternity whose wives, widows, daughters, mothers and sisters we are, to unite with them in carrying out the cardinal virtues and divine attributes taught by that time-honored fraternity, and for the conferring of the degrees of: 1st, "True Kindred," 2nd, "Hero or heroine of Jericho, Royal Companions," 3rd, "Knight or Lady of the Cross, Good Samaritan." And for the conferring of such adopted degrees in Masonry as we are entitled to receive. Also, for the moral, intellectual and true elevation of women as God's daughters, possessing inalienable rights of life, liberty and the pursuit of happiness.

Third. And for the further object of providing for the payment, according to the by-laws and regulations

of the corporation, of funeral benefits not exceeding in any specific instance the sum of Fifty Dollars; said benefits are not to be raised by annual dues or premiums, and the members of this organization are not to receive money or profit by reason of the raising of funds for the payment of such funeral benefits

Fourth. That the business of this corporation is to be conducted throughout the State of Illinois and also throughout the various states of the United States upon conforming with the regulations of the various states in which it is sought to do the business hereinbefore recited.

Fifth: The management of the aforesaid incorporation of the Supreme National Conclave of True Kindred shall be vested in a board of four directors who are to be elected annually.

Sixth The following persons are hereby selected as the directors, to control and manage said corporation for the first year of its corporate existence, viz: Trustees—Louise C. Shauer, Helen A. Beckwith, Elizabeth McKeown, Mary E Squire.

Seventh. The location is in the city of Chicago, in the County of Cook and State of Illinois, and the post-office address of its business office is at No 40 E Randolph Street, in said City of Chicago

LOUISE C. SHAUER,
HELEN A. BECKWITH,
ELIZABETH MCKEOWN,
MARY E SQUIRE.

9 STATE OF ILLINOIS, }
COUNTY OF COOK } ss.

" I, Candido Rosi, a Notary Public in and for the County of Cook and State aforesaid, do hereby certify that on this 12th day of December, A. D. 1905, personally appeared before me Louise C Shauer, Helen A. Beckwith, Elizabeth McKeown, Mary E Squire to me personally known to be the same persons who executed the foregoing certificate, and severally acknowledged that they had executed the same for the purposes therein set forth.

In Witness Whereof, I have hereunto set my hand and seal, the day and year above written.

(SEAL)

CANDIDO ROSI,
Notary Public.

STATE OF ILLINOIS, }
COUNTY OF COOK. } ss.

I hereby certify that at a special meeting of the members of the Board of Directors of the Supreme National Conclave of True Kindred held on November 26th, A. D. 1928, at o'clock M., pursuant to the rules of said corporation, the following resolution was adopted, in accordance with the By-Laws of said corporation

Be It Resolved that the name of the corporation be changed from Supreme National Conclave of True Kindred to the Supreme Conclave True Kindred

Be It Further Resolved that the management of the Supreme Conclave shall be vested in a Board of Directors, consisting of seven (7) members of the organization. At the election next after the adoption of this resolution, three (3) of said directors shall be elected for a period of three (3) years, two (2) thereof to be elected for a period of two (2) years, and two (2) thereof to be elected for a period of one (1) year, and upon each annual election thereafter, said directors shall be elected for a period of three (3) years.

Be It Further Resolved that the Articles of Incorporation be amended by eliminating in toto the third paragraph thereof

ELIZABETH SCOTT,
Secretary.

STATE OF ILLINOIS, }
COUNTY OF COOK. } ss.

I, Laura Foltz, being duly sworn, declare on oath that I am President of the corporation mentioned in the foregoing certificate, and that the statements therein are true in substance and in fact

In Witness Whereof, I have hereunto set my hand and caused the seal of said corporation to be affixed, this third day of January, A D 1929

(SEAL)

LAURA FOLTZ,
President.

Subscribed and sworn to before me this third day of January, A D 1929

Notary Public.

Supreme Conclave True Kindred

WHEREAS This Supreme Conclave True Kindred, incorporated under the laws of the State of Illinois as a Fraternal Organization, and possessing the inherent power to form a constitution for the government of its members and to make such rules and to enact such by-laws from time to time for the administration of its Grand and Subordinate Conclaves,

To encourage the practice of the principles of Fraternal Love, Relief and Truth;

To confer the Degrees of True Kindred, Heroine of Jericho, Good Samaritan and Daughters of Bethany,

To promote the moral and intellectual advancement of its members;

To administer relief and furnish clothing for needy babes and orphans;

Does hereby promulgate and establish the following Constitution and By-Laws for its future government:

Constitution

LAWS GOVERNING THE TRUE KINDRED

NAME AND COMPOSITION

SECTION 1 This governing body shall be known as the Supreme Conclave True Kindred

SEC 2 The True Kindred is composed of the Supreme Conclave, Grand Conclaves and Subordinate Conclaves under Supreme Jurisdiction.

SEC 3 The Supreme Conclave shall be composed of the following who are members in good standing in a regularly organized True Kindred Conclave and have received the Good Samaritan Degree:

(a) The Worthy Supreme Commander and Past Worthy Supreme Commanders, the Supreme Advisor and Past Supreme Advisors, Worthy Grand and Past Worthy Grand Commanders, Grand and Past Grand Advisors.

(b) Worthy Commanders and Advisors of Subordinate Conclaves under Supreme Jurisdiction shall be entitled to a vote in the Supreme Conclave during their term of office only

(c) The Four Original Incorporators and the Thirty-three elected Incorporators shall be voting members of the Supreme Conclave, but shall not be succeeded as such.

(d) All Past Worthy Commanders and Past Advisors who have a vote in the Supreme Conclave, shall retain that vote until such time as a Grand Conclave is formed

SEC 4 The Seal of the True Kindred shall be designed as follows

There shall appear three concentric circles equally spaced. There shall appear between the outer and second circles the words, "Supreme Conclave" "True Kindred" There shall appear between the second and the third circles the letters, "A H R H P C A S D E." Within the third circle there shall appear a triangle, point down. Within this triangle there shall appear the letters, "R T H U," the Square and Compasses and the letter "G." The letter "R" shall appear in the upper left angle, the letter "T" in the upper right angle, and the letters "H U" in the bottom angle placed side by side. The Square and Compasses shall appear in the center of the triangle, and the letter "G" shall appear in the center of the Square and Compasses.

The Seal of a Grand Conclave, Subordinate Conclave, Worthy Supreme Commander and Worthy Grand Commander must conform with the above, except that the name of the Conclave or title of officer receiving it, shall appear between the outer and second circles.

POWERS OF THE SUPREME CONCLAVE

SEC 5 The Supreme Conclave shall be supreme in all matters pertaining to its own organization and work therein, and shall have sovereignty over the Rituals of the Order, prescribing landmarks, obligations, floor work, installations, burial services and all other matters pertaining to the Rituals of the Order, and shall furnish such to all Grand Conclaves and Subordinate Conclaves under Supreme Jurisdiction

SEC 6 The Supreme Conclave shall have authority to decide all questions of True Kindred law and probity that may arise between Grand Conclaves and its decisions shall be final

SEC 7. It shall have and maintain exclusive jurisdic-

tion over all unorganized territory, where no Grand Conclave exists

SEC 8 It shall have power to levy such taxes upon Grand Conclaves as in its judgment it shall require; such levy shall not be less than fifteen (15) cents per capita per annum

It shall have power to levy such taxes upon Subordinate Conclaves under its immediate jurisdiction as in its judgment it shall require, such levy shall not be less than thirty (30) cents per capita per annum.

REVENUES

SEC 9 The fee for a Charter for Subordinate Conclaves under the immediate jurisdiction of the Supreme Conclave shall be fifty (\$50.00) dollars

SEC 10 A Subordinate Conclave organized under the authority of the Supreme Conclave shall receive at its institution three copies of the Constitution and By-Laws.

SEC 11 The fee for a Charter for a Grand Conclave shall be one hundred (\$100.00) dollars

MEETINGS

SEC 12 The Supreme Conclave shall hold a stated meeting, annually, at such time and in such place, as may be designated in its By-Laws

SEC 13 Special meetings may be called by the Worthy Supreme Commander for the conferring of degrees and the organizing of Grand Conclaves. She shall designate the time, place and object of such meeting.

SEC 14. Every member in good standing in the True Kindred who has received the Good Samaritan Degree shall be entitled to attend ceremonials and the annual meetings of the Supreme Conclave

SEC 15 Only those designated in Sec 3 are entitled to a vote in the Supreme Conclave

SEC 16 Fifteen voting members shall constitute a quorum for the transaction of business, one of whom shall be the Worthy Supreme Commander, Supreme Counselor or Supreme Vice Commander

Seven members of the Good Samaritan Degree, one of whom shall be the Worthy Supreme Commander, Supreme Counselor, Supreme Vice Commander or Deputy of the Worthy Supreme Commander, shall constitute a

quorum for the conferring of the Good Samaritan Degree

OFFICERS, ELECTION, INSTALLATION, ETC.

SEC 17 The officers of the Supreme Conclave shall be styled as follows.

- (1) Worthy Supreme Commander.
- (2) Worthy Past Supreme Commander.
- (3) Supreme Counselor
- (4) Supreme Vice Commander.
- (5) Supreme Secretary
- (6) Supreme Treasurer.
- (7) Supreme Advisor.
- (8) Supreme Deputy Advisor.
- (9) Supreme High Priest
- (10) Supreme Chaplain.
- (11) Supreme Senior Deacon
- (12) Supreme Junior Deacon
- (13) Supreme Inner Guard
- (14) Supreme Outer Guard.
- (15) Supreme Lecturer.
- (16) Supreme Organist
- (17) Supreme Custodian of Paraphernalia.

SEC 18 The Elective Officers shall be as follows:

- (1) Worthy Supreme Commander
- (2) Supreme Counselor.
- (3) Supreme Vice Commander.
- (4) Supreme High Priest
- (5) Supreme Secretary
- (6) Supreme Treasurer
- (7) Supreme Advisor
- (8) Supreme Chaplain
- (9) Supreme Senior Deacon
- (10) Supreme Junior Deacon
- (11) Supreme Inner Guard
- (12) Supreme Outer Guard

And a Board of Directors consisting of seven members.

SEC. 19. The Appointive Officers shall be as follows

- (1) Supreme Deputy Advisor.
- (2) Supreme Organist.
- (3) Supreme Lecturer.

(4) Supreme Custodian of Paraphernalia

SEC. 20. No one shall be eligible to hold any elective or appointive office in the Supreme Conclave, except those designated in Sec. 3, paragraphs (a) and (c).

SEC. 21. All elective officers shall be elected at each annual meeting. All officers elected and appointed shall hold their offices until their successors are installed.

SEC. 22. The election of officers shall take place on the first day of each annual meeting.

SEC. 23. A majority of all votes cast shall be necessary for an election.

SEC. 24. The installation of officers, both elected and appointed, shall take place immediately after all other business shall have been transacted.

A Past Worthy Supreme Commander shall act as Installing Officer.

SEC. 25. In case of the death or disability of the Worthy Supreme Commander, the next ranking elective officer (except the Supreme Advisor, Supreme Secretary and Supreme Treasurer) shall fill her place.

DUTIES OF OFFICERS

SEC. 26. It shall be the duty of the Worthy Supreme Commander to preside at all meetings of the Supreme Conclave

SEC. 27. The Worthy Supreme Commander shall present a report at each annual meeting setting forth such of her official acts and decisions as she may deem proper, and she may recommend such legislation as she may deem to be for the good of the order

SEC. 28. During the interval between annual meetings, the Worthy Supreme Commander shall exercise all the executive functions of the Supreme Conclave, except in the disbursement of funds in excess of the amounts appropriated by the Supreme Conclave, and her decisions shall be in full force until the next annual meeting of the Supreme Conclave and no longer, unless reported on by the Committees on Jurisprudence and Legislation and adopted by a two-thirds vote of the voting members present.

SEC. 29. All officers whose duties are not prescribed

by the By-Laws shall perform such duties as are prescribed by the Ritual.

ELIGIBILITY

SEC 30 Affiliated Master Masons, their wives, widows, mothers, daughters, sisters, half-sisters and legally adopted daughters, who shall have attained the age of eighteen years, are eligible to membership in the True Kindred

LAWS GOVERNING GRAND CONCLAVES

SEC 31 Whenever there are five or more legally chartered Subordinate Conclaves, regularly working in any state, territory, province, district or other political division, a Grand Conclave may be organized according to the By-Laws.

A two-thirds vote of the members present shall be required from each Subordinate Conclave making such application, and having in its jurisdiction at least twenty members who are Worthy Commanders, Past Worthy Commanders, Advisors and Past Advisors who are members of the Heroine of Jericho Degree.

SEC. 32. Each Grand Conclave shall submit a copy of the Constitution and By-Laws governing its jurisdiction, to be approved by the Supreme Legislative Committee. Each Grand Conclave must conform to and abide by its own laws, which have been approved by the Supreme Legislative Committee.

Subordinate Conclaves under Grand Jurisdiction shall be governed by its Grand Conclave laws only, provided, however, where True Kindred laws are silent, the appeal shall be made to the jurisprudence of the Most Worshipful Grand Lodge of F & A. M. or the Most Worshipful Grand Lodge of A. F. & A. M., of the jurisdiction where said Grand Conclave is established

All amendments to the laws of a Grand Conclave must be submitted to the Supreme Secretary at the close of its session and be approved by the Supreme Conclave at its next Annual Session.

SEC 33 The officers of a Grand Conclave shall be styled as follows:

- (1) Worthy Grand Commander.
- (2) Worthy Past Grand Commander.

- (3) Grand Counselor
- (4) Grand Vice Commander
- (5) Grand Secretary
- (6) Grand Treasurer.
- (7) Grand Advisor.
- (8) Grand Deputy Advisor
- (9) Grand High Priest.
- (10) Grand Chaplain
- (11) Grand Senior Deacon.
- (12) Grand Junior Deacon
- (13) Grand Inner Guard
- (14) Grand Outer Guard
- (15) Grand Lecturer.
- (16) Grand Organist.
- (17) Grand Custodian of Paraphernalia.

And may have Grand Instructors and such Committees as may be deemed best.

LAWS GOVERNING SUBORDINATE CONCLAVES

SEC 34 Each Subordinate Conclave of the True Kindred where no Grand Conclave exists, shall have a dispensation issued by the Worthy Supreme Commander. A charter may be issued in not less than four months from time of institution under the authority of the Worthy Supreme Commander and with the approval of the Board of Directors.

All other Subordinate Conclaves shall have dispensation issued by their Worthy Grand Commander or a charter issued by her not less than four months from time of institution, and no Subordinate Conclave shall be deemed legal without such dispensation, charter or authority.

SEC. 35 In all unorganized territory, as provided in the Constitution, the Worthy Supreme Commander shall call to her assistance a sufficient number of members of the Order in good standing, and confer the True Kindred Degree upon the required number of petitioners to organize a Subordinate Conclave, which shall not be less than twenty-five. In case of her inability to secure the necessary number of regular members she shall obligate and instruct new members to assist in conferring the degree and so perfect the organization. In case of the

inability of the Worthy Supreme Commander to perform this work she shall delegate her authority to a Special Deputy. After such a Subordinate Conclave has been established the Worthy Supreme Commander, or her Deputy, may obligate and instruct at least seven members who are prepared to receive the Heroine of Jericho Degree, for the conferring of that degree upon all who are prepared to receive it. In like manner the Good Samaritan Degree may be conferred upon those prepared to receive it, by at least seven members who have been obligated and instructed.

SEC 36 Only the names of the members signing the request for dispensation and present at the instituting, and those initiated while working under dispensation shall appear on the charter.

AMENDMENTS TO CONSTITUTION

SEC 37 This Constitution shall be amended in the following manner only.

The proposed alteration, addition or amendment must be submitted in writing at an annual meeting and if supported by a majority of the voting members present it shall be entered upon the proceedings, and in some convenient form duly certified, shall be immediately submitted to the several Subordinate Conclaves under Supreme and all Grand Jurisdictions for their approval or rejection. If approved by two-thirds of the Subordinate Conclaves of the True Kindred, such amendment or alteration shall thenceforth be a part of the Constitution, whereof the Worthy Supreme Commander shall cause due proclamation to be made.

AMENDMENTS TO BY-LAWS

SEC 38. The By-Laws of the Supreme Conclave shall be amended only by a two-thirds vote of the members present at an annual meeting of the Supreme Conclave.

SEC 39 All proposed amendments to the By-Laws of the Supreme Conclave shall be presented in writing, signed by three or more members of the True Kindred and shall be filed with the Supreme Secretary at least sixty days before the annual meeting of the Supreme Conclave.

SEC 40 At the discretion of the Worthy Supreme Commander she may permit action to be taken by the Supreme Conclave upon amendments to the By-Laws of the Supreme Conclave which have not been previously submitted as provided in Secs. 38 and 39 with a view of their becoming immediately operative, in the following manner:

The proposed amendments shall be submitted in writing and if supported by ten voting members, referred to and favorably reported upon by the Committee on Legislation and passed by a two-thirds vote of the voting members present, such amendment shall at once become a part of the By-Laws.

SEC. 41. All proposed amendments to the By-Laws when submitted as provided in Secs. 38 and 39 shall be immediately referred to the Committee on Legislation.

SEC 42 When a proposed amendment to the Supreme Conclave By-Laws comes before the Supreme Conclave for action thereon, such pending amendment may at that time be amended in any manner germane to the pending amendment and tending to accomplish its general purpose and such amendment as thus amended may in its amended form be then considered and adopted by the Supreme Conclave.

AMENDMENTS TO RITUAL

SEC 43. Any change in the Ritual of the Order of the True Kindred shall be proposed and amended only in the same manner as the Constitution.

By-Laws

LAWS GOVERNING THE SUPREME CONCLAVE FUNDS AND DISQUALIFICATION

SEC 44. *Funds*: The Order shall hold all of its funds and properties in trust for its members generally, to be disbursed in accordance with these laws, and no Grand or Subordinate Conclave, or any member of the Order shall have any divisible right in any fund, or portion of a fund, held and invested as a surplus, reserve or emergency fund, nor any right to demand any surrender or apportionment thereof.

SEC 45. *Disqualification*: Worthy Grand Commanders, Past Worthy Grand Commanders, Grand Advisors and Past Grand Advisors of a Grand Conclave that fails to make the required returns at the time required by law, shall be disqualified from taking part in any of the proceedings of the Supreme Conclave at the annual session. The Supreme Conclave may, by majority vote, waive any disqualification for good cause.

SEC. 46 Members of Subordinate Conclaves under Supreme Conclave Jurisdiction shall be governed by Sec 114 regarding their rights and privileges in the Supreme Conclave at annual meetings

MEETINGS

SEC. 47 *Annual Meetings*: The Annual Meeting of the Supreme Conclave shall be held in April of each year; the place of meeting to be determined at each preceding annual meeting, and the date to be determined by the Worthy Supreme Commander. The Supreme Secretary shall give each voting member of the Supreme Conclave, each Grand Conclave, and each Subordinate Conclave under Supreme Jurisdiction, notice by mail at least thirty days prior thereto. The annual meeting shall commence at ten o'clock A. M. on each day of the session, when, if requirements of Sec. 16 are complied with, the Supreme Conclave may proceed to exercise the powers defined in the Constitution, transact such business, and perform such duties as may properly come before it.

SEC 48 At each annual meeting of the Supreme Con-

clave, as soon as practicable after it shall be called to order, the Worthy Supreme Commander shall announce the names of the voting members appointed to serve during the session on any special committee, or to fill vacancies on any standing committees

SEC 49 The Order of Business at annual meeting shall be as follows

- (1) Formal Opening
- (2) Report of Credential Committee on Quorum
- (3) Roll Call of Officers
- (4) Reading and Approving of Records
- (5) Appointment of Special Committees and Filling of Vacancies on Standing Committees.
- (6) Address of Welcome and Response
- (7) Reports of Worthy Supreme Commander, Supreme Secretary, Supreme Treasurer, Supreme Finance Committee, Supreme Credentials Committee
- (8) Election of Officers
- (9) Reports of Standing Committees
- (10) Unfinished Business
- (11) New Business
- (12) Reading and Approving of Minutes
- (13) Installation of Officers
- (14) Closing

This order of business may be changed as occasion requires, except the election of officers and the reports necessary thereto

SEC 50 Within ten days after installation the Worthy Supreme Commander shall appoint the following standing committees, each of which shall consist only of voting members, to serve for the ensuing year

- (1) Jurisprudence (five members)
- (2) Legislative (three or more members)
- (3) Finance (three or more members)
- (4) Credentials (five members)
- (5) Reports and Addresses (three members).
- (6) Returns and Work of Chartered Conclaves (three members).
- (7) Appeals and Grievances (five members)
- (8) Obituary (five or more members)
- (9) Ritual (five members)

- (10) Petitions (three members)
- (11) Mileage and Per Diem (three members).
- (12) The Board of Supreme Examiners (three or more members)

SEC. 51 The Worthy Supreme Commander shall ex officio be a member of all committees of the Supreme Conclave.

SEC. 52 *Communications.* All appeals, petitions, resolutions and communications from Grand Conclaves or Subordinate Conclaves shall be presented to the Supreme Secretary at least thirty days before an annual meeting and at least five days before all special meetings of the Supreme Conclave, who shall without delay refer the same to the appropriate committee, which shall report upon the same at such meeting in the regular order of business, provided, that the Supreme Conclave in its discretion, by majority vote, may waive the time provision aforesaid, or any part thereof, and receive the same on presentation, in which case the same shall be referred at once to the proper committee.

ELECTION OF OFFICERS

SEC. 53 The annual election of officers shall be held at the time and in the manner prescribed in Secs 21, 22 and 23, provided that the reports of the Worthy Supreme Commander, Supreme Secretary, Supreme Treasurer, Supreme Finance Committee and Supreme Credentials Committee shall have been read and referred before any election can be held

SEC 54 The election of officers shall be held on the first day of the annual meeting and continued without adjournment until all elected officers are selected. In all elections in the Supreme Conclave no nominating speeches shall be made nor shall any nominations be seconded. Only sisters are eligible to the offices of Worthy Supreme Commander, Supreme Counselor and Supreme Vice Commander.

SEC 55 *Manner of Election* When only one candidate is nominated for an office, it shall not be necessary to ballot, but on a motion to that effect being carried, the Supreme Secretary shall cast the unanimous vote of the Supreme Conclave for such candidate, whereupon she shall be declared elected

No ballot shall be regarded as part of the poll unless cast for a previously nominated candidate, and blank pieces of paper which are neither ballots nor votes cannot be counted as such or have any effect upon the result.

SEC 56 Electioneering in any way for oneself is prohibited, and any member found guilty of this offense shall be ineligible for office and if already in office shall forfeit the office held by such member

SEC 57. Installation of Officers shall be as provided in Sec. 24, and closes the annual session.

DUTIES OF SUPREME OFFICERS

SEC 58. The Worthy Supreme Commander may establish rules of order not otherwise provided for during each annual session, as in her judgment may facilitate the dispatch of business.

SEC. 59 *Powers of the Worthy Supreme Commander*: To grant dispensations to Grand Conclaves and Subordinate Conclaves under Supreme Jurisdiction Special dispensations shall be granted for a fee of one (\$1 00) dollar.

SEC. 60. The Worthy Supreme Commander shall have power to organize Subordinate Conclaves and Grand Conclaves in all states, territories, provinces, districts or other political divisions where no Grand Conclaves exist, and shall have the power to arrest or suspend charters, until same shall have been approved or disapproved by the Supreme Conclave at the subsequent Annual Session.

SEC. 61. In the organization of Grand Conclaves and Subordinate Conclaves under the jurisdiction of the Supreme Conclave, the Worthy Supreme Commander shall have power to render such decisions as may be essential or required in such organizations, subject to the approval of the Supreme Conclave.

SEC 62 To grant charters to Subordinate Conclaves under Supreme Jurisdiction, subject to Secs. 34, 35, 36 and 9.

SEC. 63. To remove from office any subordinate officer in her jurisdiction for the causes and in the manner provided by law.

SEC 64. To hear and determine all appeals submitted to her in due course of law, and rule upon all subjects

arising under the laws of the Supreme Conclave, subject to Sec. 28.

SEC. 65. She shall be the source of authority on the Ritualistic work of the Order, and decide all questions arising under the ritual during the recess of the Supreme Conclave.

SEC. 66. To see that the books of the Supreme Secretary and Supreme Treasurer are audited and their reports properly prepared for the Supreme Annual Session.

SEC. 67. To sign all warrants drawn on the funds of the Supreme Conclave, in accordance with the laws, and to sign all documents and papers that require official signature to authenticate them.

SEC. 68. To deliver at the expiration of her term of office to her successor, all books, records and other property of the Supreme Conclave in her possession.

SEC. 69. To perform such other duties as the laws and usages of the Order require.

SEC. 70. The Worthy Supreme Commander shall not be re-elected to her office.

SEC. 71. *The Supreme Counselor:* The Supreme Counselor shall, during the temporary absence of the Worthy Supreme Commander, preside at all regular or special meetings of the Supreme Conclave.

SEC. 72. *The Supreme Vice Commander:* The Supreme Vice Commander shall preside at all meetings when the Worthy Supreme Commander and the Supreme Counselor are absent.

SEC. 73. *The Supreme Secretary:* The Supreme Secretary shall be the recording officer and the corresponding and financial secretary of the Order

It shall be her duty :

(1) To keep a correct report of the proceedings of the Supreme Conclave, and to read all communications addressed to the same

(2) To prepare for publication a copy of the proceedings of the Supreme Conclave within sixty days after the close of each annual meeting, when ordered to do so by the Supreme Conclave

(3) To compile and arrange for publication, within sixty days after the close of the Supreme Annual Meeting, all amendments to the laws adopted during such

meeting, or to republish the entire code of laws as amended, provided, however, that the validity and binding force of such amendments to laws shall not depend upon the fact of publication

(4) To have charge of the seal, books, papers and all private work of the Supreme Conclave, and to affix the seal of the Supreme Conclave to official documents when necessary.

(5) To keep a record of the name, number, date of institution and location of each Grand Conclave and Subordinate Conclave under Supreme Jurisdiction.

(6) To keep a correct account between the Supreme Conclave and Grand Conclaves and Subordinate Conclaves under Supreme Jurisdiction, and submit the same with report on increase or decrease of membership in states, at each annual meeting

(7) To receive and receipt for all moneys paid into the Supreme Conclave.

(8) To report to the Supreme Treasurer at least once a month the amount of money received and the number and amount of warrants drawn.

(9) To sign all vouchers for the payment of money, which vouchers shall also be signed by the Worthy Supreme Commander and the Supreme Treasurer.

(10) To have her books and accounts ready for auditing by the Finance Committee at least fifteen days before the annual meeting, and to submit to the Supreme Conclave in annual session an itemized statement of all bills paid, and amounts received and disbursed with the balances on hand after the same shall have been acted upon by the Finance Committee.

(11) To superintend the sale of all supplies

(12) At all times to hold her books, records and accounts open to inspection by the Supreme Finance Committee and to respond whenever requested by it to make a full report of the financial condition of the Supreme Conclave

(13) To deliver at the expiration of her term of office all moneys and other property of the Supreme Conclave in her possession.

(14) To perform such other duties as the laws and usages of the Supreme Conclave may require.

SEC 74 The Supreme Secretary shall be bonded by a surety company approved by the Supreme Conclave in such sum as shall from time to time be determined, conditioned for the faithful application of all moneys and property coming into her hands by virtue of her office, and the faithful discharge of all the duties of the office, as prescribed by these By-Laws, the cost of which bond shall be paid from the general fund of the Supreme Conclave

SEC 75 *The Supreme Treasurer* The Supreme Treasurer shall keep a correct account of all moneys received from the Supreme Secretary, giving her receipt therefor, and paying them out only upon proper authority, and shall have the following duties:

(1) To submit to the Supreme Conclave on the first day of the Annual Session an itemized report of receipts and expenses since the last Annual Session

(2) To deliver at the expiration of her term of office to her successor, all moneys, books and other property of the Supreme Conclave in her possession

SEC 76 The Supreme Treasurer shall be bonded by a surety company approved by the Supreme Conclave in such sum as shall from time to time be determined, and all provisions in regard to the bond of the Supreme Secretary shall apply to the bond of the Supreme Treasurer

DUTIES OF COMMITTEES

SEC 77 *Jurisprudence* The Committee on Jurisprudence shall consider and report to the Supreme Conclave all decisions and interpretations of True Kindred law and usage, also such questions, documents and papers as may properly be referred to them

SEC 78, *Appeals and Grievances* The Committee on Appeals and Grievances shall report, with such recommendations as they may deem proper, upon all appeals from the proceedings or decisions of any Grand Conclave or Subordinate Conclave under Supreme Jurisdiction, or the presiding officers thereof, and upon all papers and documents relating to any matter of complaint or grievance relative to True Kindred discipline which may be referred to them.

SEC 79 *Returns and Work of Chartered Conclaves:* The Committee on the Returns and Work of Chartered Conclaves shall:

(1) Examine the returns of the proceedings and work of all Grand Conclaves and Chartered Subordinate Conclaves under Supreme Jurisdiction, for the preceding year.

(2) Make a tabulated report, showing the number of Grand Conclaves, with the number of Subordinate Conclaves working under each Grand Conclave, the number admitted, initiated, dimitted, deceased, reinstated, suspended or expelled, also showing net increase or decrease of the membership of each jurisdiction for the year; also proper amount of per capita tax due the Supreme Conclave

(3) Make a tabulated report showing number and location of each chartered Subordinate Conclave working under Supreme Jurisdiction, the number of members in each, the number admitted, initiated, dimitted, deceased, rejected, reinstated, suspended, and expelled, also showing net increase or decrease of the membership in each for the year; also proper amount of per capita tax due the Supreme Conclave from each.

(4) To give such other information as may be deemed necessary

SEC 80. *Credentials:* The Committee on Credentials shall, at each annual meeting.

(1) Examine with care the credentials of all True Kindred claiming the right to vote in the Supreme Conclave

(2) List properly the names of all Supreme Officers, and the name of every voting member not a Supreme Officer, under the proper authority by which a vote is obtained.

(3) Require each voter to present a credential card issued by the Supreme Secretary, which shall be under the seal and countersigned by the Secretary of the Subordinate Conclave of which the voter is a member.

(4) Have a report prepared upon the matters herein prescribed, and present the same to the Supreme Conclave immediately after its opening, and when requested by the Worthy Supreme Commander.

SEC. 81. *Petitions* The Committee on Petitions shall, at each annual meeting:

(1) Report upon all petitions for change of location or change of name of any Chartered Subordinate Conclave under Supreme Jurisdiction.

(2) Report upon all petitions to the Supreme Conclave for the reinstatement of all expelled True Kindred from Subordinate Conclaves under Supreme Jurisdiction, and those suspended by the Supreme Conclave; also, upon all petitions from Grand Conclaves for similar purposes; provided that such petition shall be made as required by law and that no such petition shall contain anything that can be construed as an appeal from the action of any Subordinate Conclave, Grand Conclave, or the presiding officer of any Subordinate Conclave or Grand Conclave.

(3) Report upon all other matters which may be referred to it by the Worthy Supreme Commander or the Supreme Conclave.

SEC 82. *Mileage and Per Diem*: The Committee on Mileage and Per Diem shall at each annual meeting ascertain the distance necessarily traveled by each officer and member of committees performing actual service, who attends the Supreme Annual Session, and report the same in tabulated form.

SEC 83. *Reports and Addresses*: The Committee on the Worthy Supreme Commander's Report shall at each annual meeting consider the report of the Worthy Supreme Commander, and distribute the subject matter thereof among the proper standing committees of the Supreme Conclave; also to make such recommendations as they may deem proper and report upon all matters referred to it

SEC 84. *Obituaries* The Committee on Obituaries shall, at each annual meeting, prepare and present an appropriate report on memorial, relative to voting members of the Supreme Conclave deceased during the previous conclave year

SEC 85. *Legislation*. The Committee on Legislation shall at each annual meeting:

(1) Consider all resolutions to amend the Constitution or By-Laws of the Supreme Conclave according to

the provisions of Secs 37, 38, 39, 40, 41 and 42, and report to the Supreme Conclave its recommendations as to action thereon

(2) Put all decisions and recommendations made by the Worthy Supreme Commander into a suitable form of law and report the same to the Supreme Conclave with such recommendations as it may deem proper.

SEC 86 *Finance* It shall be the duty of the Supreme Finance Committee to examine the books and accounts of the Supreme Treasurer and the Supreme Secretary, as submitted to the Supreme Conclave, and to certify its findings to the Supreme Conclave in annual session, to audit all bills against the Supreme Conclave, approve those found correct, and refer the same to the Worthy Supreme Commander, to consider that part of the Worthy Supreme Commander's report which may be referred to it, and make its recommendations before the close of each annual session

SEC. 87 *Ritual* The Ritual Committee shall, at each annual meeting, consider all proposed changes in the rituals of the several degrees of the Order, and report to the Supreme Conclave its recommendations as to action thereon, according to Secs 43 and 37

SEC 88 *Board of Supreme Examiners* The Board of Supreme Examiners shall examine all applicants for commissions for Instructors in the Heroine of Jericho and Good Samaritan Degrees, for the True Kindred Degree only when the applicant is under Supreme Jurisdiction. Only Worthy Grand Commanders are eligible for examination in the Heroine of Jericho and Good Samaritan Degrees, and only Past Worthy Commanders for the True Kindred Degree. They shall be examined in the Ritual, Floorwork, Secret Work and Parliamentary Law

SEC 89 Members of the Supreme Conclave shall have the right to appear before any committee and present their views on the subject under consideration at such reasonable times as, upon request, the committee may appoint. But during the deliberations of the committee no one has a right to be present except members of the committee

PROPERTY

SEC 90. *Property.* Ritualistic Books of all kinds shall remain the property of the Supreme Conclave. All other property shall be held in trust for the benefit of the conclave, and no member shall have any divisible right or title therein and his or her interest therein shall cease with the death, suspension or withdrawal of such member or the termination of such conclave.

RESERVATION

SEC 91 The Supreme Conclave reserves the right to enforce any or all of its laws and regulations in any conclave, Grand or Subordinate, provided that in the case of a Subordinate Conclave under Grand Jurisdiction, its powers shall be enforced through the Grand Conclave

LAWS GOVERNING GRAND CONCLAVES

ORGANIZING GRAND CONCLAVES

SEC. 92 When there are five or more chartered Subordinate Conclaves regularly organized and working in a state, territory, province, district or other political division which have twenty members who are Worthy Commanders, Advisors, Past Worthy Commanders or Past Advisors, who have the Heroine of Jericho Degree a Grand Conclave shall be organized in the following manner:

A two-thirds vote of the members of each conclave in the jurisdiction shall be required to make application for a Grand Conclave.

SEC 93. When application shall have been made and shall have been received by the Supreme Secretary, she shall at once place it before the Worthy Supreme Commander, who shall, as soon as convenient, order the Subordinate Conclaves to vote upon the proposition of calling a convention to consider the advisability of forming a Grand Conclave.

SEC 94. If Subordinate Conclaves representing not less than two-thirds of the entire number of Subordinate Conclaves of the jurisdiction for which such Grand Conclave is applied for, shall vote in favor of the calling of such convention, in the manner prescribed in these laws, the Worthy Supreme Commander or her Deputy shall authorize the calling of such convention, fix the time and place therefor, and cause the Subordinate Conclaves in question to be notified by the Supreme Secretary.

SEC 95 When this convention is called the Worthy Supreme Commander shall cause to be elected a full corps of officers, after which she shall grant to this jurisdiction a charter and thenceforth they shall be known as The Grand Conclave, True Kindred, of the State (or Province) of

SEC 96 The charter fee for a Grand Conclave shall be one hundred (\$100.00) dollars, to be paid to the Supreme Secretary at the time request for charter is made.

SEC 97 The supplies to be furnished with a Grand Conclave charter without extra charge shall be a Worthy

Grand Commander's collar, seventeen rituals and seventeen copies of the Supreme Conclave Constitution and By-Laws.

SEC 98. The presiding officer shall continue in the chair until all Grand Officers have been duly elected, whereupon the presiding officer shall install them at once. This shall complete the organization of a Grand Conclave.

SEC 99 The Subordinate Conclaves making application to form a Grand Conclave shall defray the incidental expenses of the convention, but representatives shall not be entitled to mileage or per diem except from the general fund of the conclaves which they represent, upon majority vote of the members present.

NAME, COMPOSITION, OBJECTS AND POWERS OF GRAND CONCLAVES

SEC 100. The name of a Grand Conclave under these laws shall be "The Grand Conclave, True Kindred of (using name of the state or etc.)."

SEC. 101. *Composition:* A Grand Conclave shall be composed of the Worthy Grand Commander, Past Worthy Grand Commanders, the Grand Advisor and Past Grand Advisors, Worthy Commanders and Past Worthy Commanders, Advisors and Past Advisors of Subordinate Conclaves in its jurisdiction who have received the Herome of Jericho Degree

SEC 102. *Objects:* The objects of a Grand Conclave shall be to promote the interests and general welfare of the True Kindred in the state or territory of its jurisdiction, and to provide for local management and supervision of organization work as provided in the laws of such Grand Conclaves, subject to the laws of the Supreme Conclave

SEC 103. *Powers of a Grand Conclave:* A Grand Conclave shall make and adopt a Constitution, general By-Laws and regulations for its government, and for the several Subordinate Conclaves under its jurisdiction; and may amend or repeal the same not inconsistent with its Constitution, or the Constitution and By-Laws of the Supreme Conclave.

Grand Conclaves shall submit a copy of their first

Constitution and By-Laws to the Supreme Legislative Committee, which shall be in accordance with the Supreme Constitution and By-Laws.

SEC 104 A Grand Conclave may grant dispensations and charters for holding regular conclaves with the right to confer therein the True Kindred and Herome of Jericho Degrees. When deemed expedient, and for good cause, it may annul, revoke or amend such dispensation or charter, or any pre-existing dispensation or charter.

SEC 105. The territorial jurisdiction of a Grand Conclave shall be determined by its geographical lines.

SEC 106 A Grand Conclave may reprimand, suspend or expel any member from its own body for a violation of the Constitution, By-Laws or regulations of the Grand Conclave, or for any other conduct unbecoming a True Kindred, after due trial, and may suspend or expel any accused True Kindred upon appeal.

SEC 107. A Grand Conclave may assign the limits and fix the location of each conclave under its jurisdiction, settle all controversies that may arise between conclaves, and has the final decision on all questions arising under its laws, and the determination of all matters of controversies or grievances which may be brought up by appeal or otherwise.

SEC 108 A Grand Conclave may assess and collect annually from its several Subordinate Conclaves such revenues as may be provided for in the By-Laws and found necessary for its support and maintenance.

SEC 109 A Grand Conclave may supervise the state and condition of its own finances, and adopt the necessary measures in relation thereto.

SEC 110 A Grand Conclave shall at each annual meeting consider and review the reports, acts and decisions of its Grand Officers for the past year, as well as those of its several Subordinate Conclaves.

SEC 111 Any amendment to the Constitution and By-Laws of the Supreme Conclave will automatically make a like change in all Constitutions and By-Laws subject thereto. The Supreme Secretary shall notify all Grand Conclaves of such amendments.

SEC 112 *Existing Grand Conclaves.* Nothing contained in these laws shall question the validity of the

constitution or manner of instituting of any existing Grand Conclaves which may continue under the laws governing the formation of Grand Conclaves in force heretofore

SEC 113 *Annual Meetings of Grand Conclaves*. The annual meeting of a Grand Conclave shall be held at such time and place as shall be fixed by its By-Laws, but the time shall not be less than one month before the annual meeting of the Supreme Conclave

SEC 114 Members of a Subordinate Conclave that fail to make the necessary returns or to pay the required per capita tax at the time required by law, to its Grand Conclave, shall be disqualified from taking part in any of the proceedings of such Grand Conclave at its annual meeting, provided that the Grand Conclave may, by majority vote, waive such disqualification in the case of members who produce documentary evidence that their dues have been paid in full, or by the Worthy Commander presenting good reason for such returns not having been made

SEC. 115. *Quorum*. At least fifteen voting members shall constitute a quorum for the transaction of business in a Grand Conclave.

SEC 116 *Order of Business*: The order of business in all Grand Conclave meetings shall in general be similar to that prescribed in these laws for Supreme Conclave meetings, but may be changed as occasion requires

SEC. 117 *Salaries* The salaries of its officers shall be fixed by the Grand Conclave and paid out of its general fund

SEC 118 *Election and Installation*: Election and installation of Grand Conclave Officers shall be as provided in its By-Laws Only the Worthy Supreme Commander, a Past Worthy Supreme Commander or a Past Worthy Grand Commander shall act as Installing Officer.

POWERS AND DUTIES OF GRAND CONCLAVE OFFICERS

SEC 119 *Powers and Duties of a Worthy Grand Commander*. The Worthy Grand Commander shall have charge of the supervision of the Order and its finances in a state where a Grand Conclave is organized, with power to enforce its laws and preside at all meetings of the Grand Conclave She is empowered:

(1) To convene the Grand Conclave in special meeting when necessary, as provided in its Constitution and By-Laws.

(2) To preside at the annual and all special meetings

(3) To appoint all committees not otherwise provided for in the Constitution and By-Laws.

(4) To exercise the executive functions of the Grand Conclave, when not in session, in conformity with its Constitution and By-Laws.

(5) To require the attendance of and information from any Grand Officer respecting her or his office.

(6) To convene any Subordinate Conclave in its jurisdiction, and in person or by deputy to preside therein, inspect their proceedings and require their conformity to the established rules of the Order.

(7) To grant dispensations for the organization of Subordinate Conclaves, and supervise their institution and instruction as provided in these By-Laws.

(8) In person or by deputy appointed in writing, to exercise the functions and conduct the business of a Subordinate Conclave during the absence of its Worthy Commander, Counselor and Vice Commander.

(9) To suspend the functions of any Subordinate Conclave for good reason or to remove any officer thereof for cause, and in conformity with its By-Laws.

(10) To issue dispensations under seal when requested by majority vote at a regular meeting and under seal of Subordinate Conclave certifying good cause. Conclaves must have special dispensations for the following purposes:

To elect and install out of time.

To change or expunge from the minutes.

To change location of a Subordinate Conclave from one town to another, or from one place to another in any particular city, provided territorial jurisdiction is not abridged.

The universal fee for all dispensations shall be one (\$1.00) dollar, which must accompany the request.

Sec 120 *Decisions Final*: The decisions of the Worthy Grand Commander on all questions arising under the laws and usages of the Grand Conclave and all questions arising under disciplinary proceedings, shall be

final, unless an appeal is taken to the Grand Conclave; provided that when a decision is given upon questions arising under the laws of the Supreme Conclave an appeal in each case shall lie from the Grand Conclave to the Worthy Supreme Commander, and from the latter to the Supreme Conclave as provided in these laws.

SEC. 121. *Grand Counselor*: The Grand Counselor shall preside at all meetings of the Grand Conclave during the temporary absence of the Worthy Grand Commander, and at such times she shall perform the duties of the Worthy Grand Commander.

SEC. 122. *Grand Vice Commander*: The Grand Vice Commander shall preside at all meetings of the Grand Conclave when the Worthy Grand Commander and the Grand Counselor are absent, and at such times shall perform the duties of the Worthy Grand Commander.

SEC. 123. *Grand Secretary and Grand Treasurer*: The duties of the Grand Secretary and Grand Treasurer shall be similar to those prescribed for the Supreme Secretary and Supreme Treasurer. They shall each be bound in a surety company in a sum decided upon from time to time by the Grand Conclave By-Laws. The premium of such bonds shall be paid by the Grand Conclave out of its general fund.

SEC. 124. All other officers shall perform the duties assigned to them by the ritual, and the usages of the Grand Conclave.

REGALIA, FORMS, ETC

SEC. 125. *Regalia*: The Worthy Grand Commander's regalia shall consist of a scarlet silk collar with signet of Heroine of Jericho Degree. All other officers shall wear a scarlet cord with triangle suspended therefrom; and members shall wear a scarlet sleeve.

SEC. 126. *Blank Forms*: All special blank forms required by Grand Conclaves for the transaction of business in their jurisdiction shall be prescribed and furnished by them. All required supplies of the regulation form must be ordered from the Supreme Secretary.

SEC. 127. *Surrender of Charter of Grand Conclave*: Whenever the Supreme Conclave may require a Grand Conclave to surrender its charter, all supplies, records

property and moneys of such Grand Conclave shall be forwarded to the Supreme Secretary, and all the Subordinate Conclaves of such Grand Conclave shall thereupon come under the full jurisdiction of the Supreme Conclave

LAWS GOVERNING SUBORDINATE CONCLAVES

CONCLAVES UNDER DISPENSATION

SEC 128. During the interim of annual meetings of a Grand Conclave the Worthy Grand Commander may issue dispensations for the formation of new Subordinate Conclaves.

SEC 129 No dispensation shall be issued by order of a Grand Conclave or by a Worthy Grand Commander for any new Subordinate Conclave in any city or town having five or more chartered Subordinate Conclaves, without the consent of the two nearest chartered Subordinate Conclaves to the proposed location of the new conclave

SEC 130 No petition for a new conclave shall be considered by any chartered Subordinate Conclave until it has been received at a regular meeting, read in full and laid over until the next regular meeting for consideration

SEC 131 Every consent for the formation of a new Subordinate Conclave granted by a chartered Subordinate Conclave, shall certify that the petition was read in full at the meeting when received, and again when vote was taken No consent shall be granted by any chartered Subordinate Conclave without the two-thirds affirmative vote of the members present at the regular meeting when action was taken All resident members shall be notified by mail of the pending application and date when vote thereon will be taken Consent must show date of regular meeting on which petition was received and read, date action was taken, number of votes cast for and against, number of members present and total membership of conclave

SEC 132 The Worthy Grand Commander of each Grand Jurisdiction may issue a dispensation for a new conclave in territory where less than five chartered Subordinate Conclaves are in existence without securing consent from any chartered Subordinate Conclave.

SEC 133 No dispensation shall be granted unless the petitioners have secured a suitable room in which the True Kindred Degree may be conferred, nor unless the

material in proposed location shall be sufficient to sustain a healthy and reputable conclave.

SEC. 134 All applications for a dispensation to form a new conclave shall be on uniform blanks furnished by the Grand Secretary for that purpose on order of the Worthy Grand Commander

SEC 135 On receipt of application for a dispensation to form a new conclave the Worthy Grand Commander shall instruct the Committee on Charters and Dispensations to investigate and report on the advisability of granting such request; but in no case shall this report supercede the necessity of securing the consent of the two nearest chartered Subordinate Conclaves in towns where there are five or more such chartered Subordinate Conclaves

SEC 136. No conclave shall bear the name of any living person, either given or surname

SEC. 137 Applications for a dispensation for a new conclave shall be signed by not less than twenty-five persons having proper qualifications for membership. Their credentials as such and a fee of twenty (\$20 00) dollars towards the charter, must accompany the petition. Balance of charter fee, thirty (\$30 00) dollars, shall be paid when charter is granted. Twenty (\$20 00) dollars of this fee is to be paid into the treasury of the Supreme Conclave when charter is granted

SEC. 138 A member of any Grand Jurisdiction may sign a petition for a new conclave upon presenting his or her receipt showing dues paid in advance for six months. A member holding a dimit may become a petitioner for a new conclave by depositing same

SEC 139 Every petition for a new conclave shall give the proposed name thereof, the names of the persons chosen for Worthy Commander, Counselor and Vice Commander; the name of county and city and proposed location in such city. Each petitioner must state the name, number and location of the chartered Subordinate Conclave to which he or she belongs, if already a member of the True Kindred, or if unaffiliated, the conclave of which he or she was last a member.

SEC 140 All new petitioners must present their credentials showing Masonic affiliation or kinship, together

with their petition for the True Kindred Degree accompanied by the required fee

SEC 141. Dispensations when granted, shall be copied at length upon the records of the new conclave, and the charter when issued, shall be recorded in like manner.

SEC 142 A conclave under dispensation shall have a code of By-Laws, conforming to the By-Laws and regulations of the Grand and Supreme Conclaves

SEC 143 The officers of a conclave under dispensation shall serve until the first election held after a charter is granted

SEC 144 Conclaves under dispensation can neither issue nor receive dimits, grant or ask waivers of jurisdiction.

SEC 145 Conclaves under dispensation cannot elect a Worthy Past Commander, but any member may be appointed to that office for ritual work

SEC. 146 Every conclave under dispensation shall pay the Grand Conclave per capita tax for every member whose name is on their membership roll who is not a member of a chartered conclave

SEC 147 Every conclave under dispensation shall make its returns to the Committee on Charters and Dispensations of the Grand Conclave, upon call from the Worthy Grand Commander, and shall transmit therewith its letter of dispensation, a copy of its By-Laws and the record of its proceedings.

After making such returns, no conclave meeting shall be held until the Worthy Grand Commander has issued a charter to such conclave, provided such charter shall not be issued within four months from date of institution.

SEC 148 Every newly chartered conclave shall be duly constituted and its officers properly installed by the Worthy Grand Commander or her Deputy before said new conclave can work or do business under its charter

SEC 149 A petition for a charter shall contain the names of the parties named in the original letter of dispensation, and those who have been duly initiated while working under dispensation No other names than these shall be entered on the charter

SEC 150 A conclave instituted less than four months before the annual meeting of the Grand Conclave shall

not make the returns required by Sec. 147, but shall comply with that section one year later, provided that its letter of dispensation shall have been endorsed by the newly installed Worthy Grand Commander.

SEC 151. Every conclave under dispensation shall strictly comply with the duties of conclaves, except that it will not have a number or seal until a charter is issued

SEC 152. A sister or brother of a chartered conclave, joining in a petition for a dispensation for a new conclave, shall not sever his or her membership in the chartered conclave of which he or she may be a member, but shall be liable for dues to the new conclave from the date of dispensation, and to the chartered conclave to the date of charter issued to the new conclave, unless he or she shall be sooner dimitted

SEC 153. The Worthy Past Commander, Worthy Commander, Counselor, Vice Commander or Advisor of a chartered conclave shall not be allowed to dimit or join in the request for a dispensation for a new conclave during their term of office in the chartered conclave

SEC 154. Conclaves under dispensation shall have representation in their Grand Conclave by their Worthy Commanders and Advisors, provided they have received the Heroine of Jericho Degree; further provided, that their continued right to vote in said Grand Conclave shall be contingent upon their becoming Worthy Commanders and Advisors of chartered conclaves

SEC 155. When a sister or brother becomes a charter member of a new conclave, he or she shall be thereby dimitted from the chartered conclave to which they formerly belonged, and the Secretary of the new conclave shall immediately notify the Secretary of the older conclave of the name of such member, provided, that no member of a conclave in another jurisdiction shall become a member of a new conclave until he or she shall have regularly dimitted from his or her former conclave.

CHARTERED CONCLAVES

SEC 156. Every chartered conclave shall have a seal with the name, number and location of the conclave, and file an impression thereof with the Grand or Supreme Secretary, and no document from any chartered con-

clave shall be received or deemed authentic without such seal being affixed thereto. All seals must be as described in Sec 4 of these laws.

All books of Subordinate Conclaves shall be closed at the last meeting in November. All moneys received and disbursed after this meeting shall be credited to the next True Kindred year.

SEC 157 The powers of a Subordinate⁴ Conclave are such as are prescribed in its charter, by the Constitution, By-Laws and regulations of its Grand Conclave (Supreme Conclave where no Grand Conclave exists), and its own By-Laws when in conformity therewith, and are defined as follows

(1) The Executive, which relates to the direction and performance of its work under the control of the Worthy Commander, who is the superior executive officer of the conclave

(2) The Legislative, which embraces all matters of legislation relative to the internal concerns of the conclave which are not in violation of its own By-Laws, the general regulations of the Order, the Constitution and By-Laws of the Grand Conclave, or Supreme Conclave, and the orders and edicts of the Worthy Grand or Supreme Commander.

(3) The Judicial, which embraces the exercise of discipline over, and the settlement of difficulties between, all its own members (except the Worthy Commander, Worthy Grand Commander and Worthy Supreme Commander) and non-affiliated members within its jurisdiction, subject always to a final revision by the Grand Conclave (or Supreme Conclave where no Grand Conclave exists) upon appeal, when the same is properly prosecuted

SEC 158 *Duties of a Conclave* It shall be the duty of a conclave.

(1) To hold two stated meetings in each month, and to annually elect and install its officers.

(2) To provide a safe and suitable room for its meetings

(3) To keep a full and proper record of its transactions

(4) To make a full report thereof annually to the Grand Conclave (or Supreme Conclave if not subject to Grand Conclave control)

(5) To punctually pay its per capita tax to the Grand or Supreme Conclave and not violate the landmarks of the Order

(6) To have a code of By-Laws which shall conform to the Constitution, laws and regulations of the Grand and Supreme Conclaves

(7) When a conclave has lost a member by death the charter shall be draped for thirty days.

SEC. 159 No conclave shall knowingly receive a petition from, or initiate a candidate who has not been an actual resident of the state at least twelve months, and of the jurisdiction of the conclave at least three months next preceding the date of such petition, without dispensation from the Worthy Grand Commander and the Worthy Grand or Supreme Commander having jurisdiction

SEC 160 Every conclave shall have all official communications from the Worthy Grand Commander or Worthy Supreme Commander read in open conclave at the stated meeting next following their receipt

SEC 161 Subordinate Conclaves shall hold two stated meetings each month, which must be either the first and third or second and fourth weeks of the month, and at the time specified in their By-Laws

SEC 162 The time and place of regular meeting shall not be changed except by an amendment presented at a regular meeting, which shall lie over until the next stated meeting, and all resident members having been notified, same must be adopted by majority vote of those present. Notice of such change when adopted, must be sent to the Grand or Supreme Secretary. (See Sec. 119, Sub. Sec 10)

SEC 163 Should the regular meeting of a conclave fall on a legal holiday, the meeting may by special dispensation be held within seven days of the day specified in its By-Laws

SEC 164. No meeting of a Subordinate Conclave shall be held on Sunday for any purpose other than True Kindred funerals.

SEC 165 In all degrees there shall be a Counselor's Night The conclave shall pay all expenses of this night

SEC 166 At all regular and special meetings the Holy Bible, with the altar jewels, shall be kept duly opened and exposed upon the altar.

SEC 167. Any regular or special meeting may for good cause in her opinion be adjourned by the presiding officer to another day, for the only purpose, however, of completing an order of business then in hand and then demanding attention, in which case no further notice to members need be given of the time and place of such adjourned meeting, than the verbal announcement thereof by the Worthy Commander in open conclave, before adjournment of such regular or special meeting

SEC 168 It shall require a quorum of seven members in good standing, one of whom must be the Worthy Commander, Counselor or Vice Commander, to transact business at any meeting of a Subordinate Conclave.

SEC 169 *Children and Friends* No child above the age of two years, or friends of members, shall be permitted to be present during conclave meetings, or in the outer court when the conclave is in session; nor shall they be permitted to enter the conclave room until all paraphernalia has been removed.

SEC 170 *Opening and Closing* All regular and special meetings must be opened and closed in due form. A conclave cannot be lawfully opened without the presence of the charter or dispensation within the conclave room

SEC 171 *Records* The record of the proceedings of a conclave must be kept by all secretaries in a permanently bound minute book provided for that purpose. They must be clearly written in the book and, when read and approved, cannot be altered or changed for any purpose except by special dispensation from the Worthy Grand or Supreme Commander. Under no circumstances must any part thereof be removed, but if it becomes necessary to alter or change after approval, the part or parts to be changed shall be enclosed by a red line, and the date and reason therefor stated in the margin

SEC 172 *Worthy Supreme Commander Authority*

When the Worthy Supreme Commander or Worthy Grand Commander in a Grand Jurisdiction, is not satisfied with the management of a Subordinate Conclave, or the progress its officers are making in its growth, or the manner in which it is conducting its financial affairs, or its ritualistic work, or when in her judgment it is not properly fulfilling its functions in the work of the Order, she may, in person, or through a Deputy, take full charge of the work of the conclave, require the officers to turn over for examination all books and property of the conclave, or order a new election of officers, of which members shall be given notice, or suspend the functions of such conclave until the next meeting of the Supreme or Grand Conclave.

SEC 173 No one shall in any manner add to, change or modify the initiatory ceremony, which shall at all times be in strict accordance with the ritual which bears the name and seal of the Supreme Conclave. All other rituals are spurious, and only such secret work as is given by the Worthy Commanders of their conclaves, in accordance with the ritual prescribed by the Supreme Conclave will be recognized

SEC 174 Any tendency to introduce innovations or to imitate the customs of any other organization is hereby prohibited

BY-LAWS, REPORTS, SUPPLIES AND PROPERTY

SEC 175 *By-Laws of a Subordinate Conclave* A conclave by resolutions or By-Laws shall fix its time and place of meeting, initiation fee, conclave dues, compensation of officers and other matters of local conclave management not covered by the ritual or the Grand and Supreme Conclave laws

SEC 176 An annual report shall be made by the conclave on the form provided by the Supreme Secretary (Grand Secretary in Grand Jurisdiction) giving the time and place of meeting of the conclave, and such other information as may be required. Subordinate Conclaves must send their annual report and per capita tax to the Grand or Supreme Secretary not less than thirty days before the annual meeting of their jurisdiction

SEC 177 *Officers' Reports* All Secretaries and Treas-

urers must make a written report to their conclaves on the condition of the conclave as to members and funds at the first meeting in December of each year. This report must be spread upon the minutes in detail

SEC 178 *Supplies* All books, blanks, rituals, membership pins, jewels, grave markers, memorial flags and forms required in the business of the Order shall be purchased of the Supreme Conclave through the Grand Conclave

All Grand Jurisdictions may have their pins and jewels made but all must conform to the design designated by the Supreme Conclave

SEC. 179 *Surrender of Charter* A charter cannot be surrendered so long as seven members desire to retain it. If the question of surrendering the charter is to be considered the motion to consider the same must be introduced in writing at a stated meeting and lie over at least until the next stated meeting. Every member of the conclave must be notified by special printed call when the question will come up for final action. In the event of such surrender, or if for any cause a conclave ceases to exist, the charter, jewels, money, all property of whatsoever kind, and records become the property of the Grand Conclave and must at once be forwarded to the Grand Secretary by the last Worthy Commander or to the Supreme Secretary if under Supreme Jurisdiction. No conclave shall voluntarily surrender its charter or consolidate with another conclave unless permission to do so has first been granted by the Worthy Supreme or Worthy Grand Commander. If such approval is granted, the consolidated conclave shall be instituted in the same form as a new conclave, and shall be responsible for all debts of the conclaves so consolidated.

SEC 180 *Suspension and Reinstatement*. A Subordinate Conclave may be suspended for failure to forward reports or remittances as required by these laws, by the Worthy Supreme Commander (Worthy Grand Commander in Grand Jurisdiction), and after such suspension may be reinstated by her at any time within three months after suspension upon full performance of all omitted duties

OFFICERS, ELECTION AND INSTALLATION

SEC 181 Every Subordinate Conclave shall consist of a Worthy Commander, Worthy Past Commander, Counselor, Vice Commander, Advisor, High Priest, Secretary, Treasurer, Chaplain, Senior Deacon, Junior Deacon, Inner Guard, Outer Guard, Deputy Advisor, Lecturer, Custodian and Organist; and of as many members as it may find convenient. The Worthy Commander, Counselor and Vice Commander must be sisters. The Advisor and Deputy Advisor must be Master Masons. Any other member in good standing is eligible to any other office.

SEC 182. The elective officers of a Subordinate Conclave shall be. Worthy Commander, Counselor, Vice Commander, Secretary, Treasurer, Advisor, High Priest, Chaplain, Senior Deacon, Junior Deacon, Inner Guard, Outer Guard.

SEC 183. The appointive officers of a Subordinate Conclave shall be. Deputy Advisor, Lecturer, Custodian and Organist.

SEC 184. Subordinate Conclave officers shall be elected at the first meeting in December in each year, and installed not later than the second meeting in January, provided, that if for good cause all officers cannot be elected at such meeting, or if any of the officers so elected shall decline to serve, such vacancies may be filled at the next stated meeting without dispensation.

SEC. 185 The Worthy Commander must be installed before any other elective or appointive officer can be installed. If any officer willfully fails to be installed within two months after annual election, she or he shall thereby lose all right to the office, and the conclave shall proceed at once to elect another officer in such place, by special dispensation.

SEC 186. *Installation of Conclave Officers.* Officers shall be installed as soon after election as convenient but within the time specified in Sec. 184 and installation must take place at the conclave hall or the near vicinity thereof, and within conclave jurisdiction.

SEC 187 All officers must be installed as often as re-elected or appointed.

SEC 188. *Installing Officer:* Officers may be installed

by the Worthy Supreme Commander, Worthy Grand Commander, Past Worthy Grand Commander or Past Worthy Commander. Installation by any member not legally qualified shall be void. The ceremonies prescribed in the ritual shall be observed.

SEC 189. *Public Installation:* A Subordinate Conclave may hold a public installation of its officers, but no officer can be installed by proxy.

SEC 190. Should the Worthy Commander be dissatisfied with the conduct of any officer she may lay complaint before the conclave at a regular meeting, but seven days' notice must be given the officer complained of, and if it shall appear to two-thirds of the members present that the complaint is well founded, the Worthy Commander shall have power to displace such officer, subject to the approval of the Worthy Grand or Worthy Supreme Commander. If approved, the conclave may, after notifying its resident members, proceed to elect and install a successor by special dispensation, for the remainder of the year. Absence for three successive meetings without being excused by the Worthy Commander, shall render any officer liable to be displaced.

DUTIES OF OFFICERS

SEC 191. *The Worthy Past Commander:* The Worthy Past Commander shall occupy the Worthy Past Commander's station, and perform the duties assigned to her by the ritual.

SEC 192. *If Worthy Commander Is Under Charges:* In case the Worthy Commander shall be under charges, the Worthy Past Commander shall preside and perform such other duties as pertain to the office of Worthy Commander, provided that in case the Worthy Past Commander is disqualified by an interest in the case, the conclave shall elect a presiding officer.

SEC 193 *Duties and Powers of the Worthy Commander.* The duties and powers of the Worthy Commander shall be:

- (1) To enforce the laws, rules and regulations of the Order, and the actions of the conclave.
- (2) To preside at all meetings of the conclave
- (3) To sign all warrants drawn on the designated depository of the conclave in accordance with these laws.

(4) To convene her conclave in special meeting whenever she may deem proper, provided that all resident members receive ample notice of such special meeting, and the nature of the business to be transacted. No other business shall be transacted but that specified in the call.

(5) To cause to be issued all notices and summonses which may be required

(6) To appoint all committees.

(7) To fill a vacancy in any office for any meeting of the conclave.

(8) To discharge all the executive functions of her office

(9) To perform such other acts as by usage pertain to her office which shall not contravene any of the provisions of the Constitution, laws and regulations of the Grand Conclave.

(10) To superintend the official acts of the officers of her conclave and see that their respective duties are properly performed.

(11) To guard carefully against any infraction of the By-Laws of her conclave, the written laws of the Grand Conclave or the general regulations of the Order, and suffer no departure therefrom upon the plea of convenience or expediency, except in cases of emergency, and then only by dispensation from the Worthy Grand or Worthy Supreme Commander

(12) To see that proper returns of work and other requirements are annually transmitted to the Grand Secretary at the time required by law, and that the Grand Conclave dues are promptly paid.

(13) There is no appeal from the Worthy Commander's decision except the matter involved be important enough to warrant a written appeal, signed by at least seven members, to the Worthy Grand or Worthy Supreme Commander

(14) To be custodian of all conclave property, and be responsible to the Grand Conclave for its safety and to deliver the same to the Grand Conclave when so ordered.

(15) To be constantly informed as to the condition

of the conclave, its membership, suspensions, funds, receipts and disbursements

(16) To turn over to her successor in office on the night of installation the property and funds of the conclave in her possession.

(17) Failure to perform her duties as required by these laws and the ritual, shall subject her, upon complaint thereof being filed with the Grand or Supreme Conclave having jurisdiction, to suspension from office or membership

SEC 194 The Worthy Commander never leaves her station for any purpose whatever, unless so stated in the ritual, and is seated except during prayers and obligations. She uses the gavel as an emblem of authority to maintain order, call or seat the conclave, and when individually addressing her officers

SEC 195 Should there be a vacancy in the office of Worthy Commander by death or disability the conclave shall be governed by Sec 25 of these laws.

SEC 196 The Worthy Commander should be the director of all relief work in her conclave, and shall appoint a competent general chairman, who may choose as her assistants several members in proportion to the total membership to act as vice chairmen or hostesses during the year. The value of this part of our work can not be overestimated and every conclave should be thoroughly organized and continually stimulated to put forth its greatest effort

SEC 197 *Counselor* The Counselor shall assist and aid the Worthy Commander in performing her duties and in her absence preside and perform such other duties as the laws, rules and ritual of the Order may require, except when the Worthy Commander is under charges, when the Acting Worthy Past Commander presides

SEC 198 The Counselor shall perform the duties pertaining to her office, and in the absence of the Worthy Commander, assume her position, prerogatives and duties, except as provided in Sec 192

SEC 199 *Vice Commander* The Vice Commander shall preside in the absence of the Worthy Commander and the Counselor

SEC 200 *Secretary*. The Secretary of a Subordinate

Conclave shall be the corresponding, recording and financial secretary of the conclave and shall perform the following duties.

(1) To keep accurate minutes of the proceedings of the conclave in a permanently bound book provided for that purpose, to have charge of the seal and the records of the conclave; to conduct the correspondence of the conclave and at all regular meetings to read all official communications received by her since the last regular meeting and copies of her answers thereto

(2) To receive and receipt for all moneys due the conclave and to keep a correct account between the conclave and its members. All moneys collected in a Subordinate Conclave must pass through the Secretary's hands

(3) To notify in writing all committees of their appointment.

(4) To notify each petitioner of her or his election or rejection, and in case of a rejection return the fee without action by the conclave

(5) To notify each member at the time prescribed in the By-Laws of the amount of their annual dues and when payable

(6) To send written notice to every member of the conclave of the annual meeting and election of officers

(7) To make the annual reports to the Grand or Supreme Conclave as required by the Supreme Conclave laws, and on the blanks furnished by the Grand or Supreme Secretary.

(8) To make a full report to the conclave at the first stated meeting in December of each year as to the proceedings of the previous year. This report shall include the attendance of its officers, the number of petitions received, the number initiated, affiliated, withdrawn, suspended, expelled or deceased, and number of members and amount due the Grand or Supreme Conclave.

(9) To draw all warrants on the Treasurer and sign and seal the same after they are endorsed by the Worthy Commander

(10) Within ten days after installation to send to the Grand Secretary or Supreme Secretary the names and

addresses of all officers together with the name of the installing officer.

(11) In case of the rejection of a petition for the degrees, the Secretary shall notify immediately the Secretary of every Subordinate Conclave in that Grand Jurisdiction and the Grand Secretary, giving name and address of petitioner, and date of rejection. Such notice when received, shall remain on the Secretary's desk for the evening without being read and shall afterward be placed on file.

(12) To send all notices required by the Worthy Commander or the conclave and affix the seal thereto to authenticate them.

(13) To notify the Grand Secretary and all Subordinate Secretaries of all suspensions, expulsions and reinstatements as they may severally occur, notice to take same course as in rejections.

(14) To turn over to the Treasurer of the conclave all moneys received by her to the credit of the conclave funds.

(15) To notify all delinquent members of the amount due from them for conclave dues.

(16) To keep a record of the names of all members in the conclave register provided for that purpose, showing the date of admission, address in full, and the name, relationship and address of the Master Mason through whom eligibility is derived.

(17) To see that all members admitted by initiation or affiliation sign the By-Laws of the conclave. No one has any rights or privileges in the conclave until this duty is performed. The proper book should be on the Secretary's desk at each meeting.

(18) To perform such other duties as the laws, rules, usages or ritual of the Order, or the resolutions of the conclave may require. In Grand Jurisdiction, to perform such duties as are required by the laws of the Grand Conclave.

SEC 201 The Secretary shall receive such compensation for her services as the conclave may fix.

SEC 202. *Bond.* The Secretary shall be bonded by a surety company approved by the conclave in such sum as shall from time to time be determined, the cost of

such bond to be paid by the conclave. The Worthy Commander shall be the custodian of all bonds.

SEC 203 *If Charges Are Brought* If charges are brought against the Secretary, the Worthy Commander shall take charge of the books, papers, and other property of the conclave in the possession of the Secretary, and appoint a Secretary pro tem, until the charges are disposed of.

SEC 204. *Treasurer* The Treasurer shall receive all moneys belonging to the conclave from the Secretary, receipt for the same and deposit all moneys in the name of the conclave in a bank designated by the conclave, make disbursements therefrom only on a voucher signed by the Worthy Commander and Secretary when ordered by the conclave. The accounts shall be kept in a permanently bound book and all books, records, funds or property belonging to the conclave shall be turned over to her or his successor immediately after installation. The Treasurer shall be bonded in the same manner as the Secretary.

SEC 205 *Advisor and Deputy Advisor* In addition to the duty allotted to the Advisor in the ritual it shall be his duty to certify all credentials accompanying petitions for the degrees.

Advisors shall assist at all times in guiding the legal work of the conclave in accordance with recognized authorities.

The Deputy Advisor will assume the responsibilities and duties of the Advisor in the latter's absence.

SEC 206 *Outer Guard* The Outer Guard shall be responsible that a register is placed in a prominent position in the ante-room and that all members and visitors sign their names, giving the name and number of their respective conclaves, and that they are properly clothed before entering the conclave room. It is also her duty to see that Sec 169 of these laws is strictly complied with.

SEC 207 *Duties of Other Officers* The duties of all other officers shall be as prescribed in the ritual.

SEC 208 The executive officers of a conclave are the Worthy Commander, Counselor and Secretary. They must sign all legal documents such as bonds, leases, con-

tracts, etc., which have been approved by the majority vote of the conclave

SEC 209. *Duties of a Finance Committee:* The Finance Committee of a Subordinate Conclave shall consist of the Worthy Commander, Counselor, Vice Commander and two members appointed by the Worthy Commander at the first stated meeting after installation. This committee shall approve bills of the conclave before a voucher shall be drawn by the Secretary; and before the first meeting of the conclave in December of each year they shall audit the books of the Secretary and Treasurer and present a written report of the findings to the conclave at the annual meeting. They may also recommend the remuneration of certain officers and amounts each may receive if not provided for by the By-Laws

SEC 210 The Secretary's and Treasurer's books must be audited, and the annual reports and the report of the Finance Committee read and accepted by the conclave before the election of officers can be held.

FUNDS

SEC 211 *Funds* Subordinate Conclaves shall fix by resolution or By-Laws the initiation and affiliation fees and the annual dues to be paid by each member, provided that such dues shall not be less than the amount specified by the Supreme Conclave.

ELIGIBILITY, RIGHTS OF MEMBERS, BALLOTING, PETITIONING FOR AND RECEIVING DEGREES

SEC 212. *Jurisdiction:* The territorial jurisdiction of any conclave to receive application for membership shall be governed by the least number of miles between the place of residence of the applicant and the place where such conclave is located. A conclave may exercise penal powers over all members, unaffiliated as well as affiliated, residing within such territorial jurisdiction for any violation of moral law or any law, rule or regulation of the True Kindred. The personal jurisdiction of a conclave shall extend over all of its members except its Worthy Commander, the Worthy Grand Commander and the Worthy Supreme Commander.

Jurisdiction within all corporate limits shall be concurrent.

SEC. 213. *Petitions* All petitions for the degrees or membership shall be made in writing and signed by the applicant with the full name and place of residence, recommended by two members of the conclave, and the substance thereof entered upon the records, and such petitions shall always be accompanied by a certificate from the Masonic Lodge to which the relative belongs, if a lady, or to which the petitioner belongs if a gentleman, and be accompanied by the required fee.

SEC. 214. Petitions shall be received only at stated meetings and then read and referred to a committee consisting of three members of the conclave, who shall diligently investigate the eligibility, standing and character of the petitioner and make due report thereon at the next or a succeeding stated meeting. In case the committee or any one member fails to report, the Worthy Commander shall appoint a new committee, or member, or the committee may be granted further time and the petition shall lie over another two weeks. The report shall be conveyed to the Worthy Commander verbally, and the nature thereof, whether favorable or unfavorable, shall not be entered on record. The Worthy Commander at the proper time shall announce to the conclave only the degree of unanimity of the committee and the nature of the report. In all cases the ballot must be spread.

SEC. 215. The receipt of a petition against which an objection has been made at the time of its being read, shall be determined by a vote of the conclave. If the majority vote is against its reception the petition shall be destroyed by the Secretary and the fee must be returned to the petitioner, who shall be free to seek initiation elsewhere.

SEC. 216. *Credentials*: When a "receipt for dues" is tendered as a Masonic credential it must be verified by the Advisor or Deputy Advisor. This form of credential must be copied in full, certified by the Advisor or Deputy Advisor and safely kept for future reference. In the absence of both Advisors, the Worthy Commander may request any brother present to perform this duty.

SEC 217 All petitions for affiliation shall state the name, number and location of the conclave of which the applicant was last a member. Such petition shall be accompanied by a dimit, or certificate that the petitioner has lawfully withdrawn from the conclave of which he or she was last a member

SEC 218 *Balloting*: Grand Conclaves may provide in their By-Laws for collective balloting provided that if one black cube appears a separate ballot shall be taken for the degrees or membership and in all cases one black cube shall reject the petitioner. If only one black cube appears the Worthy Commander shall order a second trial of the ballot, the result of which in all cases shall be final and conclusive and shall then and there be so declared by the Worthy Commander, nor shall any discussion on same be allowed either within or without the temple. Every member of the conclave shall vote unless excused from this duty by consent of the conclave. No ballot shall be taken upon any petition for the degrees or membership in a less period than two weeks from the time the same is referred to the investigating committee, except by a special dispensation from the Worthy Grand Commander (Worthy Supreme Commander where no Grand Conclave exists), secured in the manner provided by law. A ballot can be spread only at a stated meeting, and in the conclave room.

Every candidate initiated in any degree shall receive a copy of the By-Laws of the degree.

SEC 219. In case of emergency a conclave may by majority vote of those present request a special dispensation from the Worthy Grand or Worthy Supreme Commander to initiate in less than the required time, but such request must show good cause. When a candidate has been initiated by special dispensation the fact and cause shall be recorded in the minutes.

SEC 220 *Withdrawal*. An application for degrees may be withdrawn any time before it is accepted by the conclave and the fees thereon shall be returned.

SEC. 221. *Secrecy of Ballot*: The right of every member of the conclave to the secret ballot for degrees or membership is inherent and absolute, and the lawful and legitimate exercise of such right shall not be ques-

tioned by the Worthy Commander of the conclave, the Worthy Grand Commander or the Worthy Supreme Commander. If any member shall be guilty of improper conduct in the exercise of this right or reveal the action taken in the conclave on any ballot, or shall attempt to ascertain the character of the vote of any other member, such member shall be liable to discipline and punishment.

When a ballot is in progress it shall not be reconsidered or postponed under any pretense whatsoever.

SEC 222 No debate shall be permitted in open conclave upon the merits or demerits of any petitioner at or before the time of balloting. The secret vote of each member is the only legal expression of their opinion.

SEC 223 A petitioner for the degrees who has been previously rejected by any conclave having concurrent jurisdiction, may make a new petition at the expiration of six months from the date of such rejection to the conclave then having jurisdiction. Rejected petitioners remain under the jurisdiction of the conclave petitioned for a period of three years from the date of acceptance and reference to the investigating committee. Should the rejected applicant wish to join another conclave within that time a waiver can be asked for only by the chartered conclave which the applicant has petitioned. It must be applied for in writing, lie over two weeks and be balloted on by secret ball ballot. The ballot must be unanimous the same as in an election.

SEC. 224. A rejected petitioner must present a new petition upon each subsequent application for initiation. When a petitioner is declared rejected notice thereof shall be communicated to the applicant by the Secretary at once, who shall at the same time return the fee. The Secretary shall also notify immediately every constituent conclave and the Grand Secretary of the name and address of the rejected petitioner.

SEC 225. When a petition for affiliation is rejected no report of same shall be sent to the Grand Secretary nor to the Secretaries of Subordinate Conclaves. A petitioner for affiliation may renew said petition at any time or in any other conclave. A conclave has no right to initiate a candidate residing within the jurisdiction of another conclave without its consent.

SEC 226 Any member of a conclave may object to the initiation of a candidate at any time before the candidate is received inside the inner temple door. Such objection shall be a bar to the candidate's progress for six months. Such objection shall be made verbally and privately to the Worthy Commander who may not demand the nature of the objection nor in any manner divulge the name or identity of the member making such objection.

SEC 227 No candidate whose initiation is stayed by personal objections shall be recorded or published as rejected, and conclaves are not required to report such stay to the Grand Secretary, but the petition fee must be returned to the applicant.

SEC 228 Objection to members receiving the "Heroine of Jericho" or "Good Samaritan" degrees may be made to the Worthy Commander of the conclave to which the member objected to belongs. The Worthy Commander or conclave may demand the reason for such objection, and if it is of a serious nature a committee will be appointed to investigate and report to the conclave with a recommendation as to whether charges should be preferred against the member.

SEC 229 Care must be taken that the objections are not of a frivolous character. No attention is to be given to objections made anonymously or by persons not members of the Order.

SEC 230 If a member of the True Kindred objects to the initiation of a candidate in a conclave of which she is not a member, after said candidate has been elected to receive the degrees, the Worthy Commander will appoint a special committee to investigate, and be guided by its report. If it is established that the candidate is unworthy the Worthy Commander shall act as provided in Secs 225 and 226.

SEC 231 A member of a Subordinate Conclave has the right to object to any member of the Order visiting her conclave provided said visitor is not a Supreme or Grand Officer on official visit.

SEC 232 All petitioners must present themselves for initiation within six months from the date of their election unless further time is granted by the conclave. In

case of failure to present themselves within said time, after receiving notice of their election, then such election shall become null and void, and the fee which accompanied the petition shall be forfeited to the conclave.

SEC 233 No person shall retain membership in any conclave if such membership has been obtained through misrepresentation

DEGREES

SEC 234 *Degrees* The degrees of the True Kindred are "True Kindred" degree, "Heroine of Jericho" degree and "Good Samaritan" degree, and shall be known and referred to by these titles only.

SEC. 235 A candidate by election to the "True Kindred" degree shall be entitled to receive the "Heroine of Jericho" and "Good Samaritan" degrees by paying the required fee and passing the necessary examination for the respective degrees, without further balloting, provided that the petitioner is a member in good standing of a chartered conclave.

SEC. 236 A member of the "True Kindred" degree may receive the "Heroine of Jericho" degree by informing the Worthy Commander of her or his conclave that she or he is prepared to take it. The Worthy Commander shall cause the Worthy Grand Commander (Worthy Supreme Commander where there is no Grand Conclave) to be informed through the Grand or Supreme Secretary of the member's application, who shall satisfy herself in some convenient manner as to the member's fitness before notifying her or him to appear for initiation

SEC 237. A member of the "Heroine of Jericho" degree may receive the "Good Samaritan" degree in the manner prescribed for receiving the "Heroine of Jericho" degree except that the Worthy Supreme Commander shall be notified through the Supreme Secretary of the member's application.

SEC 238 All petitions for the "Heroine of Jericho" and "Good Samaritan" degrees shall be presented to the Subordinate Conclave to which the petitioner belongs and said conclave shall recommend same to the Grand or Supreme Conclave

SEC 239 Arrangements for the conferring of and

instruction in the "Heroine of Jericho" degree shall be made between Worthy Grand Commanders and Subordinate Conclaves. Where there is no Grand Conclave, the Worthy Supreme Commander will arrange with Subordinate Conclaves for the conferring of and instruction in the "Heroine of Jericho" degree.

SEC. 240. The "True Kindred" and "Heroine of Jericho" degrees may be conferred at a regular or special meeting of a Subordinate Conclave by the officers and members thereof, provided that Worthy Grand Commanders are satisfied as to the ability of said officers and members to confer the "Heroine of Jericho" degree efficiently (or the Worthy Supreme Commander where no Grand Conclave exists).

SEC 241. The Worthy Commander of a Subordinate Conclave may appoint a Deputy to confer the "True Kindred" degree only; but may request the Worthy Grand Commander or Worthy Supreme Commander to preside or send a deputy at the conferring of the "Heroine of Jericho" and "Good Samaritan" degrees.

SEC 242. When all chartered Subordinate Conclaves in a state, territory, province, district or other political division are conducting their business in the "Heroine of Jericho" degree, steps will be taken to transfer authority to confer the "Good Samaritan" degree by such Subordinate Conclaves. In the meantime the Supreme Conclave reserves the exclusive right to the Worthy Supreme Commander to confer the "Good Samaritan" degree at such times and in such places as she may find convenient.

SEC. 243. The Worthy Supreme Commander is hereby empowered to make any arrangements she may see fit for the conferring of the "Heroine of Jericho" and "Good Samaritan" degrees and for the instruction of members and conclaves under her jurisdiction. She may appoint deputies who are competent, arrange for Schools of Instruction, appoint well qualified instructors, and arrange for the instruction and examination of members wishing to qualify as instructor.

SEC 244. When Subordinate Conclaves are returning the full initiatory fee for the "Heroine of Jericho" de-

gree a readjustment of the amount of per capita tax to be paid to Grand Conclaves and the Supreme Conclave shall take place

SEC 245 Honorary membership may be conferred on any member in good standing in a conclave other than the one in which she or he holds membership. A two-thirds vote of the members present, expressed by the usual method of voting, shall be necessary to confer this honor. An honorary member shall be permitted to attend all meetings of the conclave in which she or he has been elected but shall not have a vote therein.

SEC 246 A member in good standing is entitled to all the rights and privileges of the degree of the Order to which such member belongs.

SEC 247 A member is in good standing who has not been dimitted, suspended or expelled.

SEC 248 The four original incorporators, the thirty-three elected incorporators, the Worthy Supreme Commander, all Past Worthy Supreme Commanders, the Supreme Advisor, all Past Supreme Advisors, Worthy Grand Commanders, all Past Worthy Grand Commanders, Grand Advisors and all Past Grand Advisors are entitled to receive the Royal Honors; also any other members on whom the Supreme Conclave in annual session may confer that honor.

SEC 249 Every member of the True Kindred shall be bound by these laws, as herein enacted, and by all amendments thereto which may hereafter be made.

FEES AND DUES

SEC 250 Every petitioner for the degrees shall pay such initiation fee as the conclave may, by its By-Laws provide, but such petition fee shall not be less than five (\$5 00) dollars for the True Kindred degree in towns of fifty thousand or over; and three (\$3 00) dollars for the True Kindred degree in towns of less than fifty thousand, five (\$5 00) dollars for the Heroine of Jericho degree and ten (\$10 00) dollars for the Good Samaritan degree.

SEC. 251 The minimum dues for each member shall be two (\$2 00) dollars per annum.

SUSPENSION FOR NON-PAYMENT OF DUES AND REINSTATEMENT

SEC 252 The payment of annual dues is a duty incumbent upon every member of a conclave, and the neglect or refusal to fulfill this duty shall be (except for good cause) an infraction of our law, and a violation of our covenant, and shall subject the delinquent to discipline, provided, however, that a conclave by majority vote may remit the whole or any portion of the dues of any of its members.

SEC 253 Members who may be in arrears for dues to a conclave, according to the provisions of its By-Laws, shall be notified of the amount thereof in writing by the Secretary, with a request for the payment of the same, at or before some subsequent stated meeting of the conclave, and if answer to such notice is not made at or before the time designated therein, the member shall be notified in person, if possible, or summoned to appear at such subsequent stated meeting as may be deemed proper by the conclave, to show cause why the penalty of suspension for non-payment of dues should not be inflicted. A written notice shall be sent to the last known place of residence by registered mail, and return receipt requested. This shall be deemed due notice and the conclave may proceed without the member's presence.

SEC 254 If a member be summoned as herein prescribed, and fails to respond, upon proof that such summons has been served, the offense of non-payment of dues may be held in abeyance until the delinquent shall show cause for disregard of said summons, for which offense any member may be suspended, after trial and conviction. When a member is suspended for any reason the Secretary shall immediately notify such member of her or his suspension and the reason therefor.

SEC 255 Delinquent members shall be suspended for non-payment of dues after a period of six months from date of annual meeting, provided that the notices required by Sec 253 have been sent by the Secretary. Such suspensions shall be announced in open conclave as they occur

SEC 256 A member shall not be considered as delinquent who has not paid her or his dues in advance.

Nor shall notice of delinquency be served on any member except for a year already passed

SEC. 257 No dues shall accrue against any member while under suspension

SEC 258 No member shall be expelled, suspended or reprimanded until after due trial and conviction upon charges properly preferred in a conclave, except as provided in Secs. 254 and 255.

SEC 259. Any sister or brother indefinitely suspended for non-payment of dues seeking reinstatement shall petition in writing to the conclave having jurisdiction, and on payment or remission of the amount due at time of suspension, and upon a favorable vote of two-thirds of the members present at a stated meeting shall be restored to membership.

SEC 260 The reinstatement of a sister or brother suspended by a chartered conclave for cause other than non-payment of dues, shall be by two-thirds vote of the members present and by a secret ballot

REINSTATEMENTS

SEC 261 A member who has been definitely suspended shall be automatically restored to all rights and privileges on the expiration of the period of suspension

SEC 262 A Subordinate Conclave cannot reinstate an *expelled* member This power is vested only in Grand Conclaves and the Supreme Conclave where no Grand Conclave exists, and can be exercised only by a two-thirds vote of these bodies at annual meetings Reinstatement by a Grand Conclave or by the Supreme Conclave shall be to good standing in the Order only.

SEC 263 Members indefinitely suspended by conclaves for any cause, may petition the conclave that suspended them for reinstatement at any time The petition shall be made in writing and must lie over for two weeks A petition for reinstatement can be made only three times in any one year.

SEC 264. A conclave must take action on a petition for reinstatement from suspension for non-payment of dues, and when a conclave refuses to reinstate such petitioner it must return the amount of delinquent dues paid

SEC 265 A member under suspension may be rein-

stated either to good standing in the Order only, or to membership in her or his conclave. When reinstated to good standing in the Order only, the petitioner shall be granted a certificate to that effect which shall confer on the holder the same privileges as a dimit.

SEC 266 A member who has been expelled and desires to be reinstated must petition the conclave from which she or he was expelled for its recommendation to the Grand Conclave or the Supreme Conclave for reinstatement. This petition must be presented at a regular meeting and lie over at least two weeks. If the recommendation is concurred in by a two-thirds ballot the petition shall be so endorsed and sent under seal to the Grand or Supreme Secretary at least fourteen days before the Grand or Supreme annual meeting.

SEC 267. If a conclave from which a sister or brother has been suspended has ceased to exist, the petition for reinstatement may be made to the Grand Conclave (or Supreme Conclave where no Grand Conclave exists), which may reinstate the petitioner to good standing in the Order only, in accordance with Sec 259.

MEMBERS AT LARGE

SEC 268 A member of a suspended conclave or a conclave which for any cause becomes defunct, may become a member at large if she or he was in good standing at the time of the dissolution of such conclave, provided that if such member resides in a jurisdiction where another conclave is situated, she must apply for admission to such conclave and may become a member at large only in case of her rejection by such conclave.

SEC 269 Such member seeking admission to another conclave must apply to the Supreme Secretary or Grand Secretary for a certificate attesting her or his good standing. Such certificate shall be furnished by the Grand or Supreme Secretary free of charge.

SEC 270 A member of a defunct conclave who is not so situated as to become a member of another conclave shall notify the Supreme or Grand Secretary, who shall record her or him as a member at large. Members at large shall at all times keep the Grand or Supreme Secretary informed of their place of residence.

SEC 271 Members at large shall pay direct to the Grand or Supreme Secretary the annual dues of two (\$2.00) dollars payable annually on the first day of January of each year.

SEC 272. Failure on the part of a member at large to pay annual dues on or before the twentieth day of March shall cause suspension without notice.

SEC 273 A member at large who is suspended for non-payment of dues may be reinstated under the same conditions as provided in Sec. 259

DIMITS

SEC 274 All petitions for dimits must be presented in writing at a stated meeting, read and laid over until the next stated meeting, when, if the petitioner is clear on the books of the conclave, and no charges are pending, the dimit shall be granted free of charge. Such dimit permits the holder to visit conclaves for one year, but the holder thereof shall have neither voice nor vote in a Subordinate, Grand or in the Supreme Conclave, but shall be entitled to care and assistance, if necessary, during such year.

SEC 275 When membership in any Subordinate Conclave is impaired the Secretary of such conclave must at once notify the Grand Secretary (or Supreme Secretary) of the jurisdiction under which such conclave exists, giving name of member, date and cause of such impairment. In like manner must all Grand Secretaries notify the Supreme Secretary of any change or modification of the Grand Conclave roster.

SEC 276 Dimitts shall state whether or not the holder is in possession of the Heroine of Jericho or Good Samaritan degrees, and if entitled to a vote in the Grand or Supreme Conclave.

SEC 277 A member desiring to join a conclave by affiliation shall make application therefor on the form furnished by the Supreme Conclave and present the application together with dimit or certificate and the required affiliation fee at any regular meeting of a chartered conclave.

SEC 278 A petition for affiliation shall be subject to ball ballot under the same provisions as for the admission

of new members. If rejected, the dimit and fee shall be returned. A petition for affiliation may be renewed to the same or any other conclave regardless of time or place.

SEC 279 The visiting privileges of a dimit expire at the end of one year after it is issued.

SEC 280 A member holding a dimit may, even after the expiration of one year, petition for affiliation, and if rejected the date of such rejection shall be written on his or her dimit by the Secretary, and the holder thereof shall be considered in good standing in the Order for one year from the date of his or her last rejection.

SEC 281 When a member expects to be absent from home for a period of not less than three months, and desires a certificate of good standing in the Order during such time, such member may apply to the conclave for such certificate which shall be granted.

SEC 282 A member of a chartered conclave desiring to affiliate with another chartered conclave may apply to her conclave for a transfer, which shall be granted if the applicant's dues are paid in full four months in advance. Such transfer may be deposited, in the same manner as a dimit, with a petition for affiliation. If the petitioner is elected to membership by affiliation in another conclave in less than three months from the date of issuance of the transfer, the Secretary of such conclave shall notify the Secretary of the conclave which issued the transfer. If the holder of the transfer does not affiliate with another conclave during the three months following the issuance of the transfer, the transfer is void and the holder thereof retains membership in the conclave which issued it.

SEC 283 The holder of a certificate of good standing or dimit shall be held to be in good standing during the term for which it is issued, and be entitled to visit and enjoy the social privileges of any conclave of the Order, but shall not have voice or vote.

NOTICES, HOW GIVEN

SEC 284 All notices or papers required to be given members or conclaves, shall be served by delivering such notices or papers to the person or conclave on which

service must be made, or by depositing the notices or papers in a postoffice, properly directed to such person at the last known address, or to such conclave, with the postage prepaid.

SEC. 285. A notice to a conclave shall be served either upon the Worthy Commander or the Secretary thereof, either of which service shall be service on the conclave, except in notices required to be served on both officers

SEC 286. The date of mailing of such notice shall be taken to be the date of giving of the notice. The affidavit of the person who has delivered the notice shall be conclusive evidence of the service thereof.

DISCIPLINE AND PROCEDURE

SEC 287 *Members Entitled to Trial:* A member or any conclave of the Order shall be entitled to a fair trial for any offense involving reprimand, fine, suspension, expulsion or revocation of charter; provided that this section shall not apply to suspension for non-payment of dues, or the commission of gross offense in open conclave, and provided further, that no trial shall be necessary in any case where these laws provide that the commission of a certain act shall suspend a member, or where these laws expressly provide for removal from office or expulsion without notice or hearing.

SEC 288. All decisions of the Worthy Commander, conclave, Worthy Grand Commander and Worthy Supreme Commander shall be final and conclusive unless appeals therefrom are taken according to these laws.

SEC 289. *Decision Final:* No suit at law or in equity shall be brought or maintained against the Order upon any matter arising from the disciplining of a member as provided by these laws, except upon the charge or allegation of manifest abuse of disciplinary power, and then only after all remedies provided by the laws of the Order have been exhausted.

SEC 290 *Unlimited Jurisdiction:* The Supreme Conclave and all Grand Conclaves shall take original jurisdiction and have the power to hear and determine charges of any nature and however preferred, against any member of the Order, if in its judgment the good of the

Order requires summary action, and it shall have the power to inflict all penalties, including suspension for a definite or indefinite period and expulsion for adequate cause, provided that, before final action, the accused shall have had an opportunity to be heard, provided further, that all proceedings under this section shall comply substantially with the general requirements of these laws relative to charges, hearings and sentences

SEC 291 The Worthy Supreme Commander may suspend from office any officer of a Subordinate or Grand Conclave in her jurisdiction when it shall be made to appear to her satisfaction by complaint filed with the Supreme Secretary supported by adequate proof, that such officer is not performing her or his duties as required by these laws, or that she or he is otherwise injuring the interests of the Order.

SEC 292 *Notice and Effect of Suspension.* Notice of such suspension shall be mailed to the officer so suspended and to his or her conclave, stating the reason for such suspension. On receipt of such notice the place of the suspended officer shall be filled as provided in Sec 119, Sub. Sec 10.

SEC 293 *Appeal* No trial shall be necessary before suspension, but the officer so suspended may, within thirty days, appeal to the Supreme Conclave. If so appealed a hearing shall be had in the same manner as if charges had originally been filed.

SEC 294 The Worthy Grand Commander in Grand Jurisdictions shall have the same power to suspend herein conferred upon the Worthy Supreme Commander. In such cases appeal shall lie to the Grand Conclave, and thence by either party to the Worthy Supreme Commander and thence to the Supreme Conclave itself, provided that notice of appeal must in each instance be given in writing within thirty days after rendition of the decision appealed from

JURISDICTION OF SUBORDINATE CONCLAVE—TRIALS, ETC.

SEC. 295 *Jurisdiction of a Subordinate Conclave:* A conclave shall have jurisdiction to hear and determine charges against any member of the Order as provided by these laws, whether the accused is a member of such

conclave or not, provided, that when charges are brought against a member in the city or immediate vicinity of the conclave of which the accused is a member, the latter conclave shall have exclusive jurisdiction to hear and determine such charges, except as provided in Sec 212

SEC 296 *Gross Offense*: A conclave shall have power to fine, reprimand, suspend or expel, without trial, any member who shall commit gross offense while conclave is in session, provided that action be taken at the same meeting, or at the next succeeding meeting, and provided that such action shall require a two-thirds vote of those present when the vote is taken. The Secretary shall at once notify the Supreme or Grand Secretary of the action of the conclave expelling a member for gross offense, giving full facts in relation thereto, and shall refuse to accept from such member any further dues.

SEC 297. *Expulsion*. A conclave may expel from the Order any officer or member appropriating the effects of the conclave to her or his own use, or one who leads an immoral life.

SEC 298 *Fine, Reprimand, Suspension or Expulsion*. A conclave may fine, reprimand, suspend or expel any member:

(1) Who shall divulge to an applicant for membership the name of a member who reported unfavorably upon her application or otherwise opposed such applicant becoming a member.

(2) Who shall be guilty of immoral practices or conduct violative of duty and unbecoming a member of the Order.

(3) Who shall reveal any of the secrets or secret work of the Order.

(4) Who shall cause to be published in a newspaper, or reveal to any person not a member of the Order, any of the proceedings of a conclave affecting the standing of an officer, a member, or a conclave, or difference among members, or any private business of the conclave or Order.

(5) Who shall in any manner violate the obligation or offend against the laws of the Order or rules and regulations of her or his conclave.

SEC 299. No member shall print or publish or cause to be printed or published the proceedings of any conclave (Supreme, Grand or Subordinate) without the consent of the Worthy Supreme Commander or Worthy Grand Commander, or print or publish or cause to be printed or published anything which by the laws and regulations of the True Kindred is improper to be published. Nor shall any member publish or circulate any document relating to case of True Kindred complaint before the regularly constituted authorities, until after final decision thereon, and then only if the same be proper to be published according to the laws of the True Kindred.

This law does not extend to furnishing printed copies of documents for the use of any committee investigating such case of True Kindred complaint, provided the same are sent through the Grand Secretary or the Supreme Secretary as the case may be, or the chairman of such committee respectively; nor to the writing, printing or publishing of any notice or summons issued to the members of a conclave by the authority of its Worthy Commander, nor to the proceedings of any public meeting at which persons not True Kindred are permitted to be present.

SEC 300. A conclave or member offending against any law or regulation of the Order for which no penalty is specified shall, at the discretion of a Grand Conclave or the Supreme Conclave, be subject to admonition, fine, suspension or expulsion.

SEC. 301. If fine be the punishment awarded in any case, and the fine is not paid within six months, the conclave or member so fined shall stand suspended.

SEC 302. If any member behave in a conclave in such a manner as to disturb the harmony thereof, she or he shall be formally admonished by the Worthy Commander, and if he or she persist in irregular conduct, he or she shall be punished in accordance with Sec. 296, or the case may be reported to higher True Kindred authority.

SEC 303. Every conclave has the power to definitely or indefinitely suspend any of its members for sufficient cause, provided that such member shall receive due notice in writing of the complaint made against him or her,

and of the time appointed for its consideration, when he or she may attend and be heard. Such notice shall be considered duly served if sent to the last known address by registered post. This power of suspension can be exercised only by a two-thirds vote of the members present.

SEC 304. Should a Worthy Grand Commander (or the Worthy Supreme Commander where no Grand Conclave exists) be satisfied that a member has been illegally suspended, or without sufficient cause deprived of any True Kindred functions or privileges, she may order such member to be reinstated and may suspend until the next meeting of the Grand (or Supreme) Conclave, any conclave failing to comply with her order.

SEC. 305 Should a Worthy Grand Commander exercise her powers and prerogatives injudicially, or fail to insure adequate punishment being meted to offending conclaves or members she will be liable to such discipline as the Supreme Conclave may determine, including removal from office, provided that she receives ample time to prepare her defense and is given a proper hearing.

SEC. 306 *Charges, How and By Whom Preferred*. A member shall not be put on trial unless charges, duly specifying the offense, so as to fully apprise her or him of the nature thereof, and enable her or him to prepare her or his defense, shall have been submitted in writing, signed by a member in good standing.

SEC 307. In acting upon any case of True Kindred complaint care must be taken that the charges are specific.

SEC 308 *Charges Read in Open Conclave* Such charges shall be presented to the conclave at a regular meeting, and read by the Secretary to the conclave, and shall be filed with the Secretary and remain a part of the records of the conclave.

SEC 309 *Determination as to Entertaining Charges* After the reading of the charges the conclave shall determine by vote whether or not the matters set forth in such charges constitute an offense against the laws of the Order or resolutions of the conclave, and whether the alleged offender should be further prosecuted. If two-thirds of the votes are in favor of prosecution, further steps shall be taken, otherwise the charges shall

stand dismissed. While charges are pending the member is entitled to all rights and privileges of the Order

SEC. 310 *Notice to Accused* If the conclave shall determine to prosecute further, the Worthy Commander shall direct the Secretary to serve a certified copy of such charges on the accused member and notify her or him to appear at the next regular meeting of the conclave to make answer in writing thereto

SEC 311 *Notice, How Given* Such notice shall be given at least five days before the meeting which the member is notified to attend, by personally serving a written notice and certified copy of the charges upon such member, or by mailing such notice and charges in a sealed envelope, properly addressed to such member at her or his last known postoffice address, by registered mail and return receipt shall be requested

SEC 312 *Answers to Charges* At the time so fixed the accused member shall file her or his written answer to the charges, pleading guilty or not guilty, to the matters set forth therein If she or he shall plead guilty to the offense charged, the conclave shall immediately proceed to take action on such offense

SEC 313 *Failure to Attend Trial*: If the member shall fail to attend the meeting named in the notice served, upon a showing by the Secretary that a copy of the charges and notice to appear were served as herein provided, the Worthy Commander shall appoint a competent member of the conclave to represent the interests of the accused during her or his absence in all further proceedings.

SEC 314 *Committee to Take Testimony* If the accused pleads not guilty or fails to plead, the Worthy Commander shall appoint a committee of three to hear the proof of either side and reduce the same to writing Both the accuser and accused, or her or his representative, who must be a member, may challenge any member of the committee appointed, for cause, and each side shall have three peremptory challenges without cause The members challenged for cause or peremptorily shall be replaced by others When the committee is complete the accused and accuser shall be notified of the time and place of meeting and each be given full opportunity to

be heard. All testimony taken before a committee shall be upon honor as a True Kindred. The expense of taking the testimony shall be paid out of the general fund. Cumulative evidence may be rejected at the discretion of the committee.

SEC. 315. *Compulsory Attendance*. It shall be the duty of every member to respond if summoned to give testimony at any session of the committee on summons issued by the Worthy Commander and Secretary under seal of the conclave. Failure or refusal to attend shall be an offense punishable by fine, reprimand or suspension.

SEC 316 *Report of Committee*. The committee shall file a report in the conclave as soon as practicable, showing its findings upon the charge or charges, which report shall be signed by the members of the committee or a majority thereof and include all testimony taken and papers filed in said case.

SEC 317 *Determination by Vote*. Immediately after the reading of the report, the conclave shall take a vote on the question whether or not the charge or charges have been sustained, voting separately upon each charge. If any charge is sustained by a majority vote and if these laws provide for a definite penalty, that penalty shall be imposed. If no definite penalty is fixed, the conclave shall vote on the penalty.

SEC 318 *Penalty*. The penalty shall be fixed by a two-thirds vote by ballot, the vote to be first upon the highest permissible penalty; if that is not sustained, upon the next, and so forth until a result is reached. During the balloting the defendant shall withdraw.

SEC 319 *Suspension or Fine*. If suspension is the penalty fixed upon, the conclave shall proceed by majority vote to fix the duration of the suspension. Definite suspension cannot be for more than one year or less than one month.

SEC 320 *Reprimand*. If the conclave determines that reprimand shall be the penalty the member shall be reprimanded in open meeting by the Worthy Commander or some one appointed by her, at the same or the next regular meeting.

SEC. 321. *Failure to Attend*. A member failing to

submit to the reprimand, as provided in Sec 319, shall be suspended from all benefits and privileges of membership, until the reprimand is administered

SEC 322 *No Ballot Reconsidered* No ballot taken under the sections relating to trials shall be reconsidered

SEC 323 *Malicious Charges* In case the conclave should find by majority vote that the charges are false and made with the malicious intent to injure the accused, or if the committee appointed should so report, and the report be sustained by majority vote of the members present, the conclave may order, by majority vote, that all the costs and expenses of taking testimony shall be paid by the member who has preferred such charges. Failure to pay such costs within thirty days shall subject such member to suspension, as for any other indebtedness to the conclave

SEC 324 *Right to Counsel* In all cases, and during all stages of a trial, the accused shall have the right to be represented by counsel, who must be a member of the Order

SEC 325 *Record of Proceedings* The Secretary of the conclave in which such charges are brought shall keep full and complete records of all the proceedings and preserve all papers filed in such case

SEC 326 *Notice of Expulsion* Notice of expulsion of a member shall, after the expiration of thirty days from the date thereof, be given to conclaves which are in the same jurisdiction, but failure to give such notice shall not invalidate any of the proceedings

SEC 327 *In Case of Appeal* If the member so expelled has taken an appeal from the action of the conclave as provided in these laws, the notice to other conclaves shall not be given until the appeal has been fully decided

SEC 328 *Rights Under Suspension* The suspension of a member for a definite or indefinite time as a matter of discipline by a Subordinate Conclave, shall destroy such member's right to a seat in her or his conclave or any other conclave during the period of such suspension. Notice of the suspension of a member as a matter of discipline by a conclave shall immediately be sent by the

Secretary to the Supreme Secretary or Grand Secretary
in Grand Jurisdictions

APPEALS

SEC 329 The channel for all appeals shall be as follows. From Subordinate Conclaves to the Worthy Grand Commander, to the Grand Conclave; to the Worthy Supreme Commander, to the Supreme Conclave, whose decision is final

SEC 330 All appeals must be made within thirty days from the time the last authority dated its decision

SEC 331. All appellants must send notice and copies of the appeal to the authority against whose decision the appeal is made, and also to the party who first made the complaint

SEC 332 Appeals must be made in writing, specifying the particular grievance complained of, and transmitted, together with all documentary evidence to the authority to whom appeal is made. If appeal is made to a Grand Conclave or the Supreme Conclave, all papers and documents appertaining to the case must be sent to the respective Secretaries, who shall notify the authority appealed to

SEC 333 Proof of the service of notices and copies of appeal shall, unless admitted, be upon the appellant. Such notices shall be considered duly served if proved to have been sent by mail and registered

SEC 334 No appeal can be received unless couched in proper and respectful language.

SEC 335 When an appeal has been taken by a member from the action of a conclave, all proceedings in the case shall be stayed during the time allowed for taking such appeal, and pending the hearing thereon by the officer or body to which the appeal has been taken. Until such appeal has been finally decided the member so appealing shall be entitled to all the rights and benefits of the Order as though no trial had taken place.

EMBLEMS, ETC

SEC 336 *Emblems* The emblem of the Order is described as follows. Two concentric circles enclosing the gold letters A H R H P C A S D E on a blue enamel background. On a gold background within these circles

and with the points protruding beyond them, is a red enamel triangle, within the triangle on a white enamel background are the square and compasses in gold enclosing the letter G and surrounded by the letters R T H U all in gold. The letter R is in the upper left angle, the letter T in the upper right angle, and the letters H U are placed together in the bottom angle. It is made only by such persons as are designated by the Supreme Conclave, and must be purchased through the Supreme Secretary.

Each emblem must bear on the reverse side the name of the state in which it was issued and be numbered consecutively from number one. Each state may begin with the first number, however, i e., Illinois No 1, 2, 3, etc. Upon the issuance of the emblem the name in full of the recipient, with her address and the name and number of her conclave must be sent to the Supreme Secretary by the Subordinate Secretary when ordering the pins. The Supreme Secretary shall enter in a record book kept for that purpose, the date above mentioned of every emblem.

The emblem (member's small pin) must be buried with the owner, it not being transferable.

It shall be the privilege of every True Kindred to challenge the wearer of this emblem wherever seen, and when one not entitled to same shall be discovered notify the Supreme Secretary at once. The method of identification is part of our secret work.

SEC 337 The Past Worthy Commander's pin for a Subordinate Conclave shall be a solid gold emblem five-eighths ($\frac{5}{8}$) of an inch in diameter with the square and compasses raised, and mounted on gold filagree work in the shape of a triangle with the point down, which is surmounted by a gavel. They must be without jewels and be uniform in weight, fineness and design. There shall be no substitute for a Past Worthy Commander's Jewel.

The Past Worthy Commander's pin shall be the same as above with the addition of three precious stones, ruby, diamond and sapphire, one on each point of the triangle; and shall be uniform in weight, fineness and design.

The Past Worthy Supreme Commander's pin shall be the same as the Past Worthy Grand Commander's pin

with the addition of a diamond in the gavel. They shall always be uniform in weight, fineness and design.

SEC 338 *Regalia.* The regalia of our Order is a white linen apron, thirteen by fifteen inches when finished, without pocket, bib, or pleat, with the emblems embroidered in red. The top of each emblem shall be three and three-quarter ($3\frac{3}{4}$) inches from each side, and four (4) inches from the top of the apron. The distaff shall be on the right hand side and the square and compasses with the letters R T H U on the left hand side. Members must wear these aprons at all meetings of Subordinate Conclaves.

The Worthy Supreme Commander shall wear a blue silk collar fringed with gold, approximately thirty-six inches long, with the square and compasses enclosing the letter G and surrounded by the letters R T H U, on the right hand side, and a circle and eight-pointed star interlaced, enclosing the letters G S on the left hand side.

SEC 339. All altar cloths, pedestal covers, etc., hereafter purchased for use in Subordinate Conclaves shall be white for the True Kindred degree. Similarly, all Grand Conclave altar cloths, pedestal covers and other regalia shall be red. That of the Supreme Conclave be blue.

SEC 340. All officers of Subordinate Conclaves shall wear white, when there is initiation, with the white linen collar of office, fringed with white, with emblem embroidered in red the same as on the apron.

REFERENCE

SEC 341. In any matter not provided for in these laws all conclaves, Supreme, Grand or Subordinate, shall be governed by the second paragraph of Sec 32.

SEC 342. Any matter which may arise which cannot be dealt with as provided in Sec. 340, shall be decided according to Robert's Rules of Order with the privileges of appeal as set forth in these laws.

REPEAL

SEC 343. *Repeal:* The Constitution and all By-Laws, regulations, rules of order, codes of jurisprudence and resolutions of this Supreme Conclave which have been

heretofore in force are hereby repealed and the several foregoing parts adopted in their stead as the Constitution and By-Laws of the Supreme Conclave of True Kindred and as the By-Laws relating to its Grand and Subordinate Conclaves, provided that such repeal shall not affect any rights or proceeding heretofore acquired or had by Subordinate or Grand Conclaves as such

Adopted December 16, 1919, ratified by Subordinate Conclaves and declared in effect by the Worthy Supreme Commander March 20, 1920.

(Signed)

ELIZABETH R. DORMAN, *W. S. C.*

ELIZABETH SCOTT, *S. Sec.*

Amended March, 1922-29.

Recompiled April, 1929

JESSIE S. BURKITT,
Worthy Supreme Commander

ELIZABETH SCOTT,
Supreme Secretary

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The following amendments to its By-Laws were adopted by the Supreme Conclave at its Annual Meeting held April 24, 25 and 26, 1930:

Section 80—Amend by adding sub-section (5).

Have charge of a register in which they shall require each Supreme Officer and member of standing committees to sign their names once during each forenoon session and once during each afternoon session of the Annual Meeting.

Section 82—Amend by substituting the following

The Committee on Mileage and Per Diem shall at each annual meeting prepare a report showing the traveling expense to the Supreme Conclave of each Supreme Officer and member of committees performing actual service at the session. This report shall include the number of days of attendance of each of the above as ascertained from the register kept by the Committee on Credentials

Vouchers shall be drawn in favor of each officer and member listed in this report to the amount of traveling expense to the session and three dollars per diem

Section 92—Paragraph two, line one, strike out "each conclave" and insert "three conclaves."

Section 95—Strike out everything after the first word in line five and insert the following

"The Grand Conclave, True Kindred of...
.....(using name of the state or etc)."

Section 181—Amend by adding the following:

"provided that said member is a resident of the Grand Jurisdiction in which his or her conclave is located."

Section 184—Amend by adding the following:

"Only members of the conclave shall serve as tellers."

Section 231—Amend by striking out the entire section.

Section 238—Amend by substituting the following.

All petitions for the "Heroine of Jericho" and "Good Samaritan" degrees shall be presented to the Secretary of the Subordinate Conclave to which the petitioner belongs, and be forwarded by her to the Grand or Supreme Secretary (as the case may be) with the fee, under seal.

Section 294—Amend as follows:

Strike out the words "shall have the same power to suspend herein conferred upon the Worthy Supreme Commander" and insert the following:

"may suspend from office any officer of a Subordinate Conclave in her jurisdiction when it shall be made to appear to her satisfaction by complaint filed with the Supreme Secretary supported by adequate proof, that such officer is not performing her or his duties as required by these laws, or that she or he is otherwise injuring the interests of the Order."